Common Origination and Disbursement (COD) Navigation

Patricia King

EARTHS MIGHTIEST HEROES
FASFAA CON 2023

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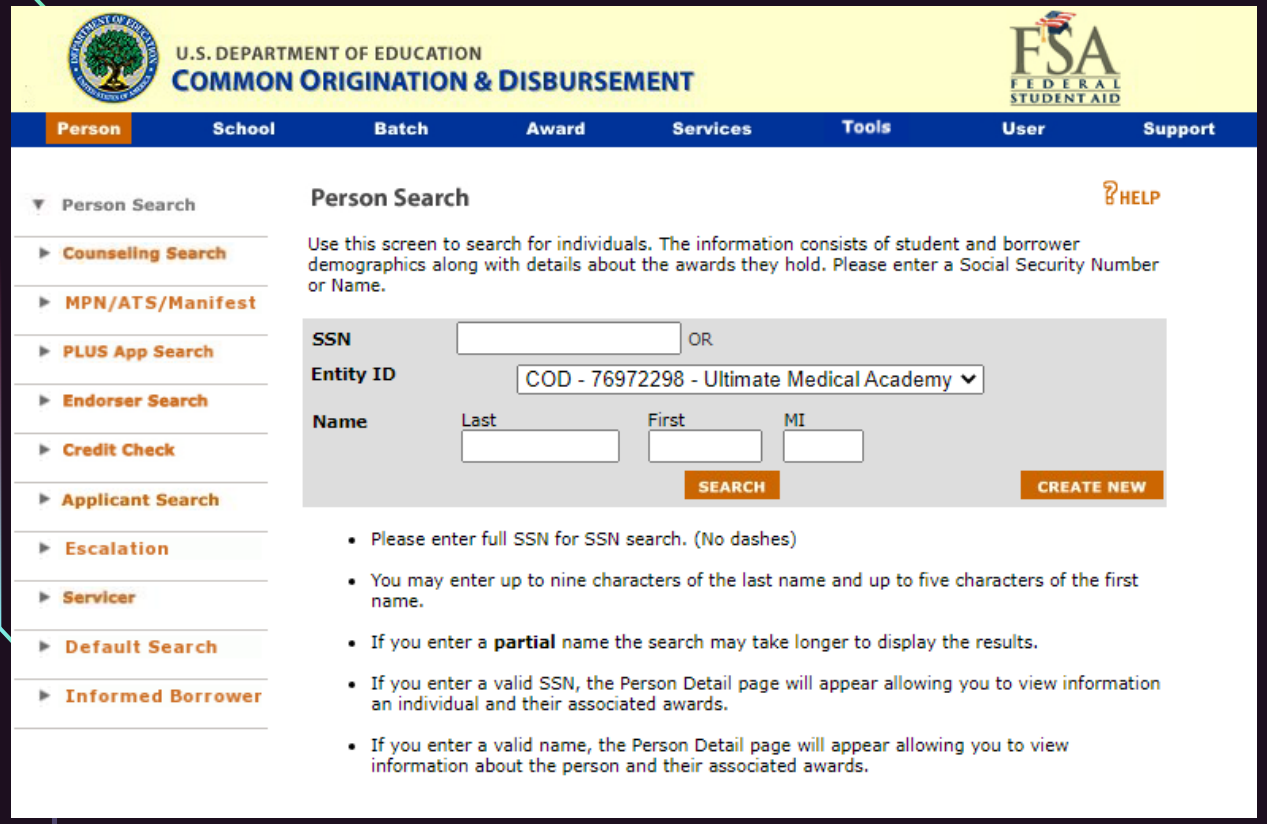
Agenda

- Tabs in COD
  - Person
  - School
  - Batch
  - Award
  - Services
  - Tools
  - User
  - Support
- COD Technical Reference

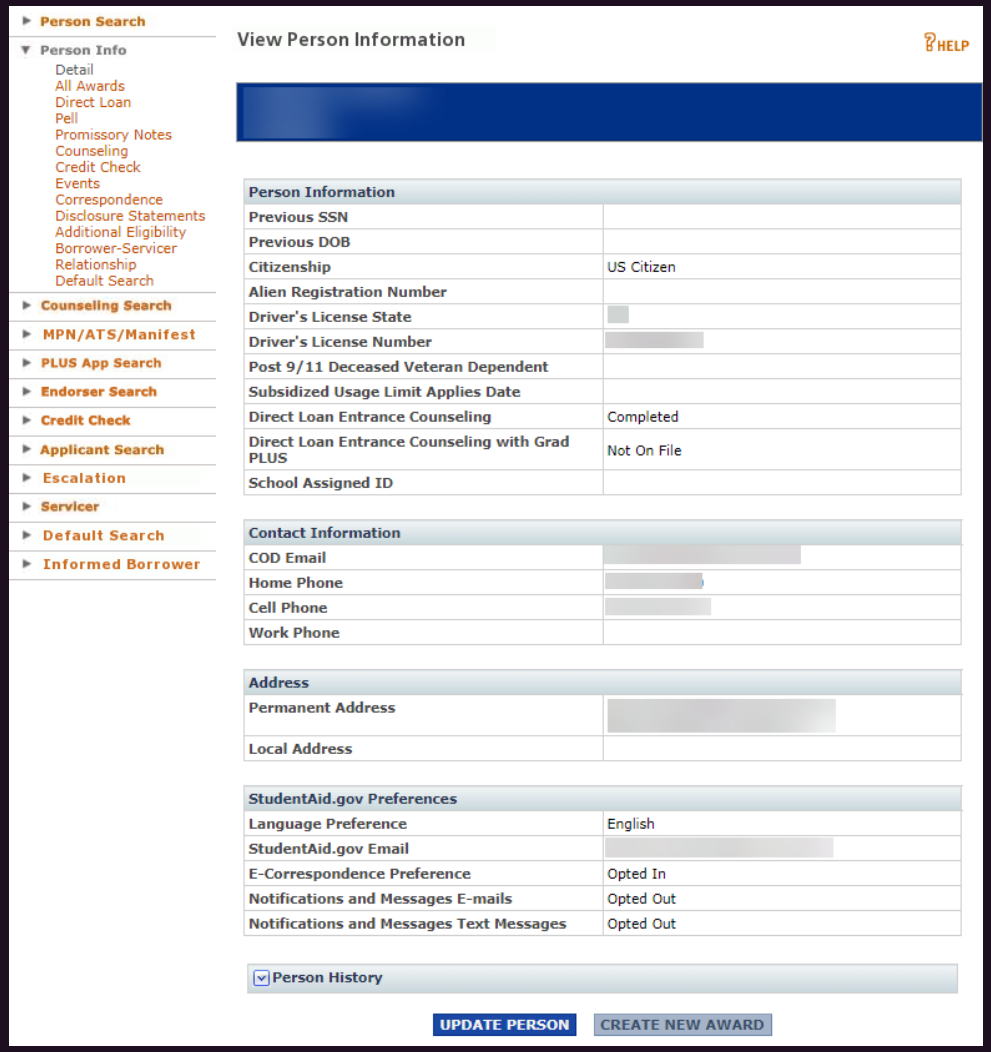


Person Tab

- Person Search
- Counseling Search
- MPN/ATS/Manifest Search
- PLUS App Search
- Endorser Search
- Applicant Search
- Escalation
- Servicer
- Default Search
- Informed Borrower

Person Search

- Detail
- All Awards
- Direct Loan
- Pell
- Promissory Notes
- Counseling
- Credit Check
- Events
- Correspondence
- Disclosure Statements
- Additional Eligibility
- Borrower-Servicer Relationship
- Default Search



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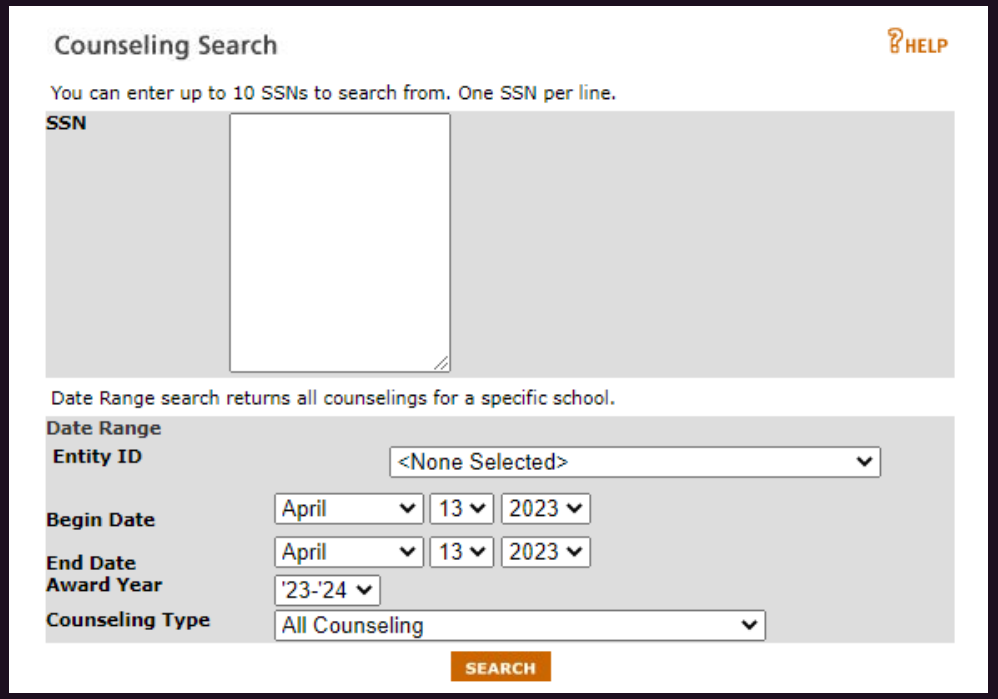
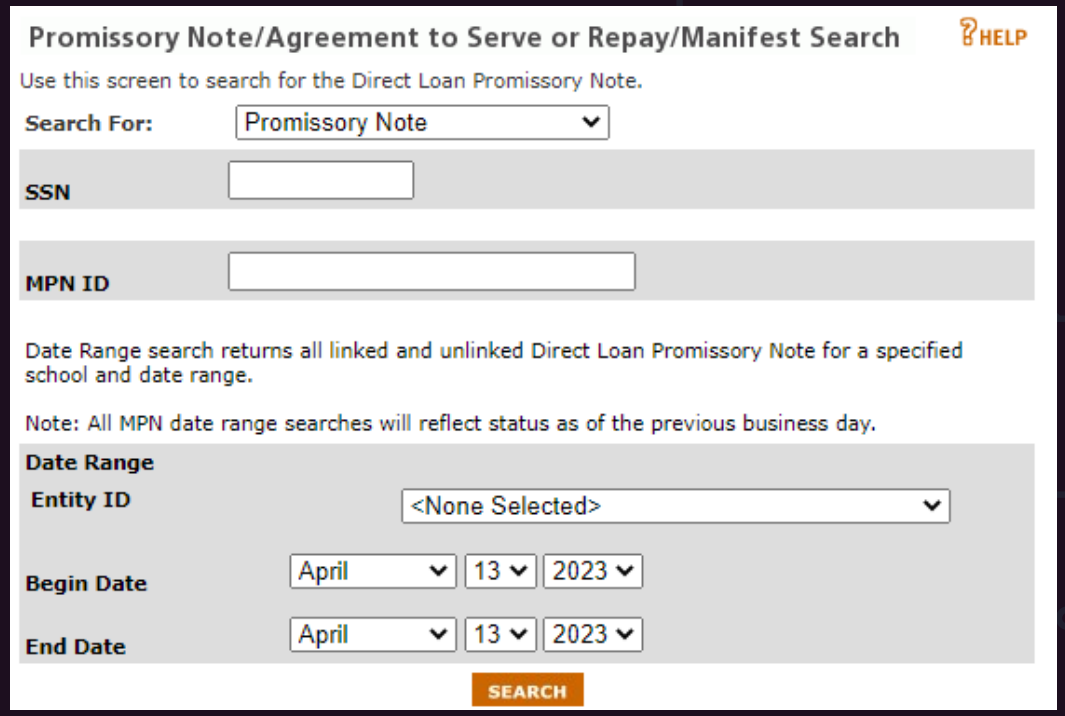
Counseling Search



MPN/ATS/Manifest



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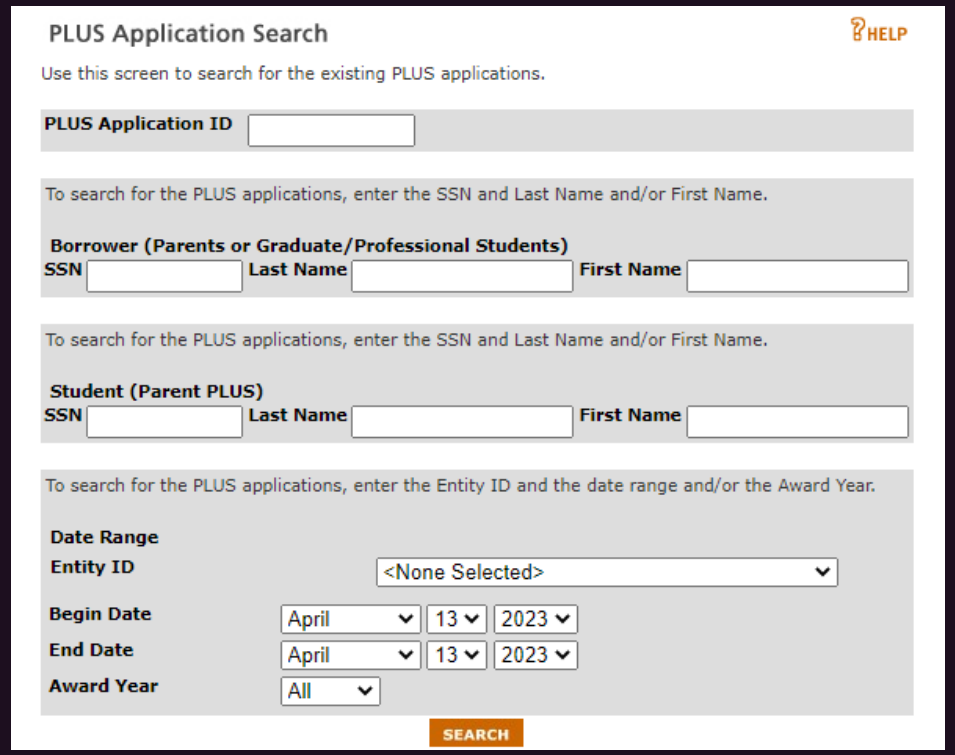
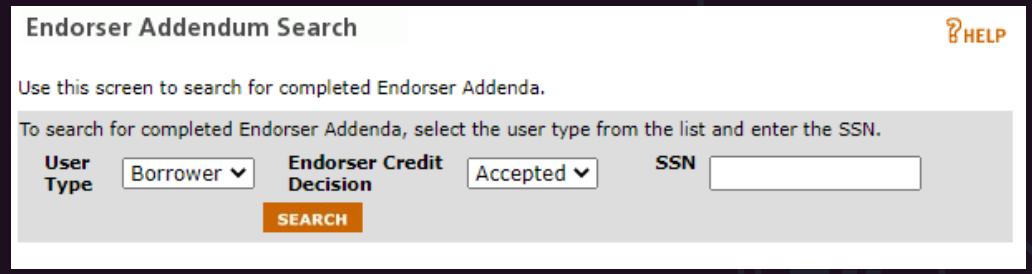
PLUS App Search



Endorser Search



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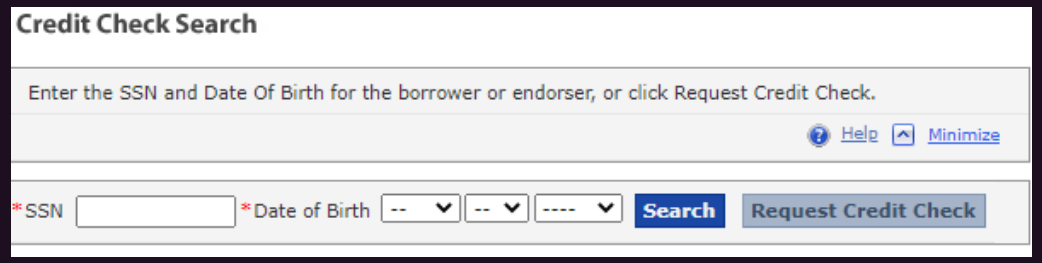
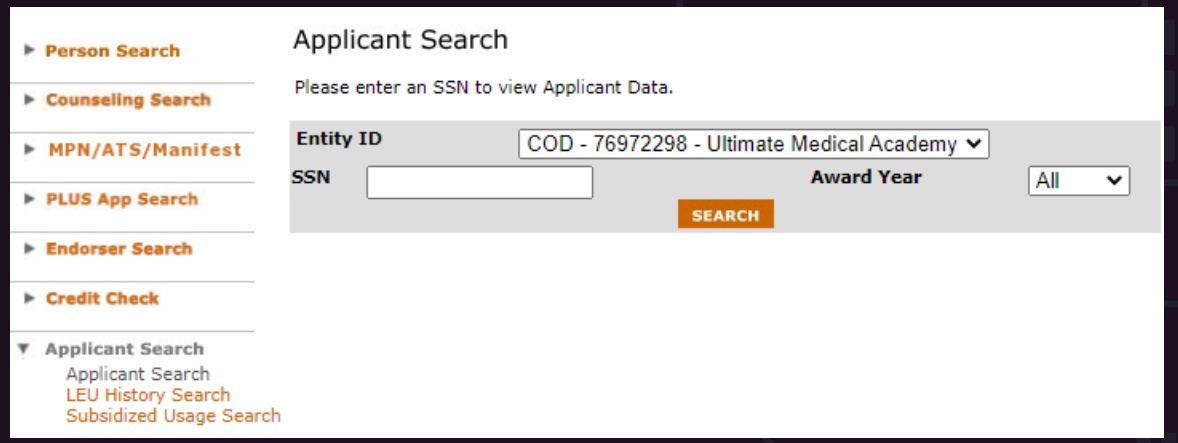
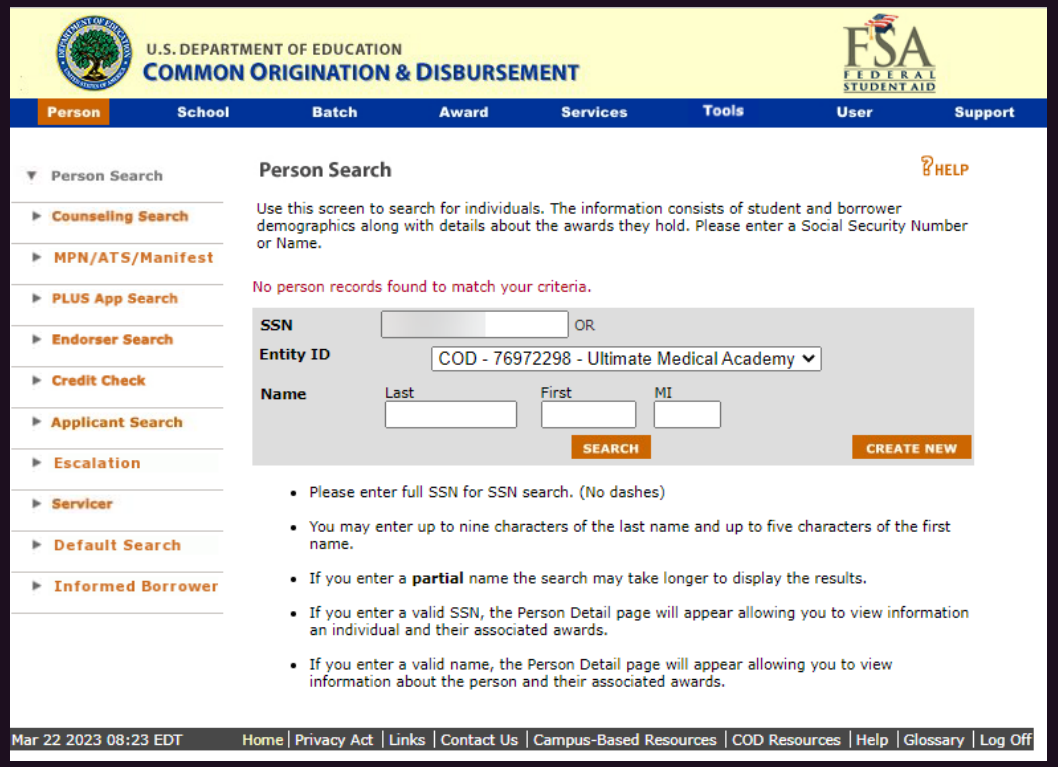
Credit Check

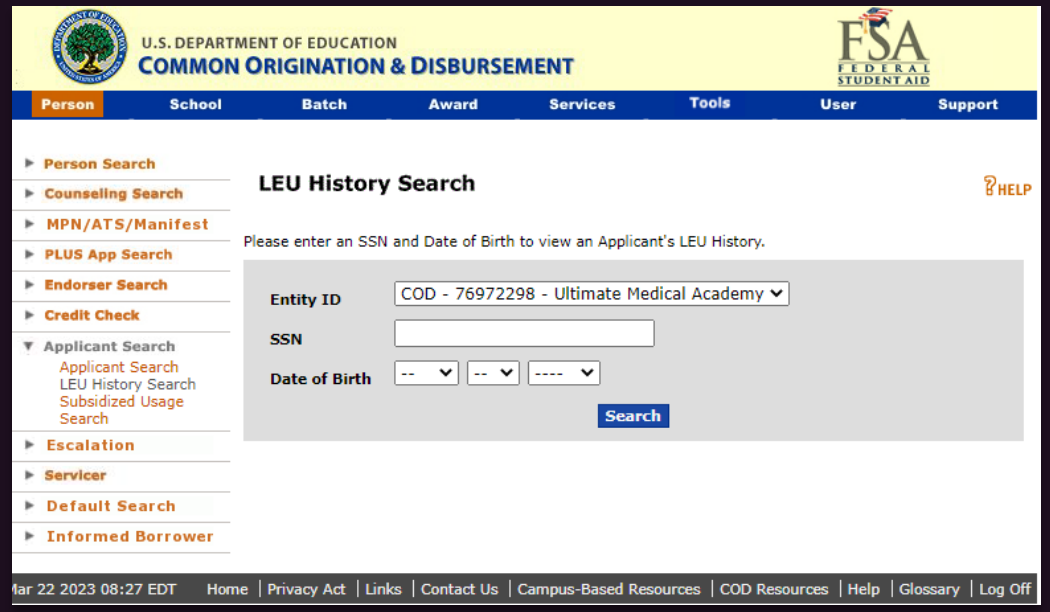


Applicant Search

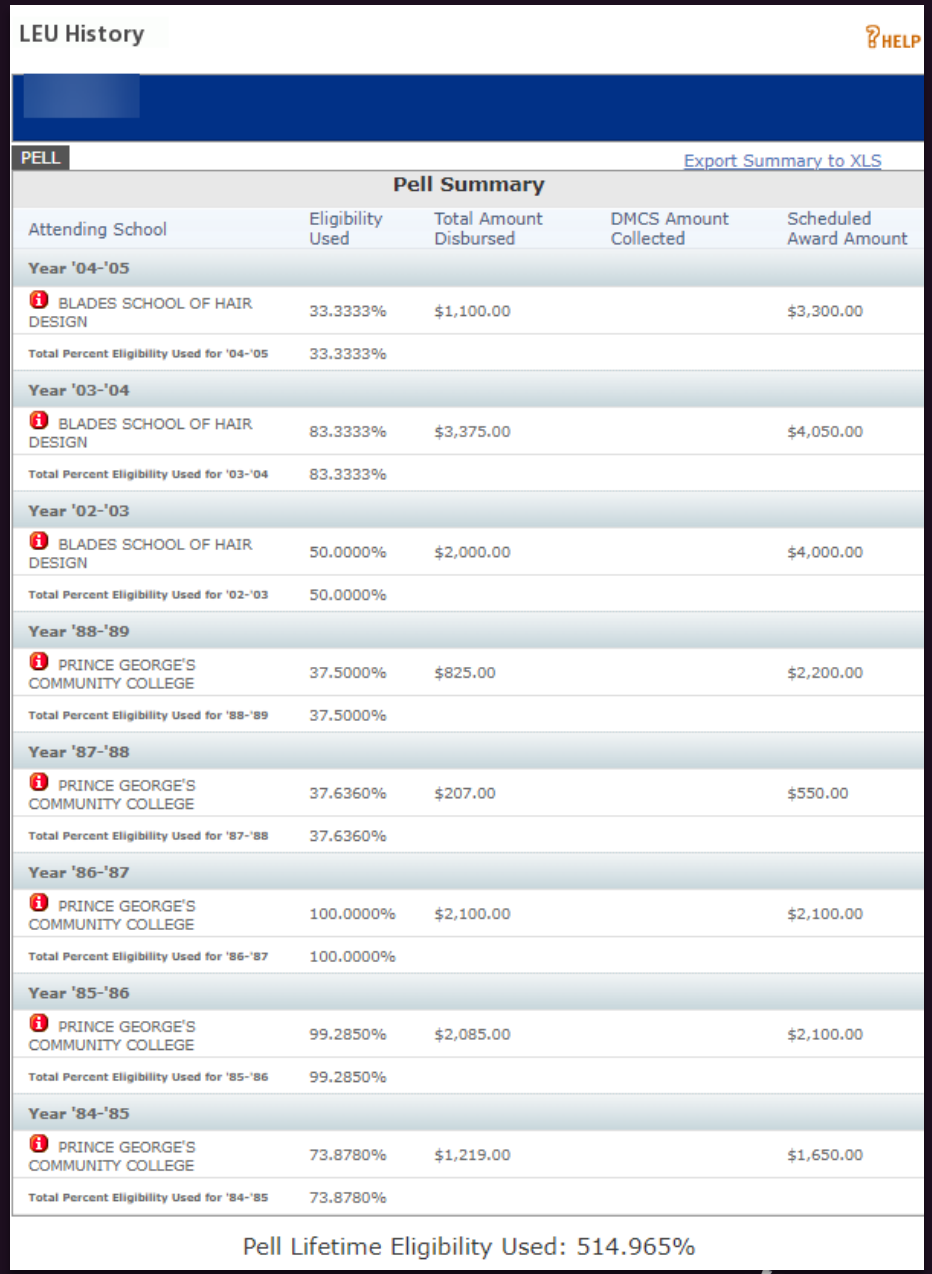




Unable to Verify LEU History with Person Search in COD



Use LEU History Search to Verify Older Pell LEU Totals



LEU History

HELP

PELL

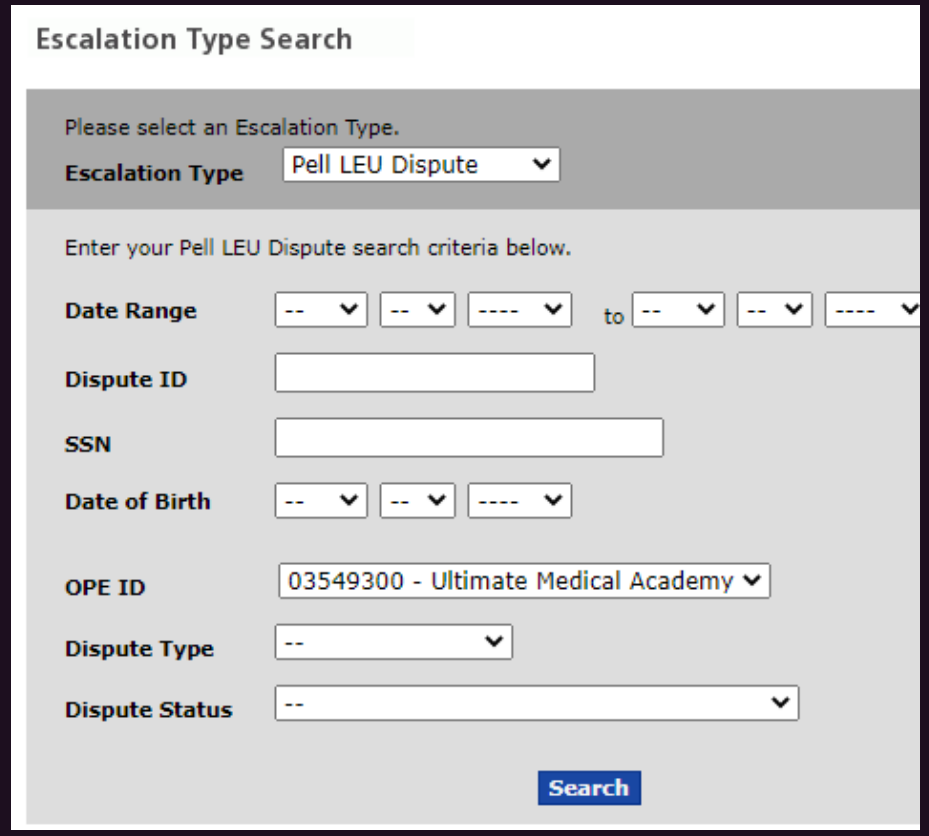
Export Summary to XLS

Pell Summary

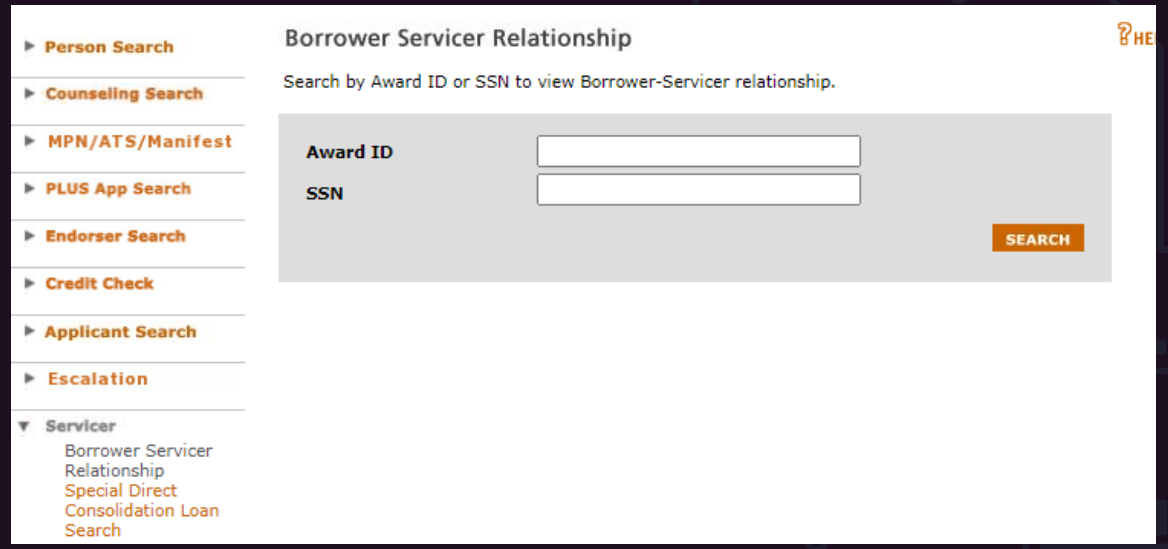
Attending School	Eligibility Used	Total Amount Disbursed	DMCS Amount Collected	Scheduled Award Amount
Year '04-'05				
BLADES SCHOOL OF HAIR DESIGN	33.3333%	$1,100.00		$3,300.00
Total Percent Eligibility Used for '04-'05	33.3333%			
Year '03-'04				
BLADES SCHOOL OF HAIR DESIGN	83.3333%	$3,375.00		$4,050.00
Total Percent Eligibility Used for '03-'04	83.3333%			
Year '02-'03				
BLADES SCHOOL OF HAIR DESIGN	50.0000%	$2,000.00		$4,000.00
Total Percent Eligibility Used for '02-'03	50.0000%			
Year '88-'89				
PRINCE GEORGE'S COMMUNITY COLLEGE	37.5000%	$825.00		$2,200.00
Total Percent Eligibility Used for '88-'89	37.5000%			
Year '87-'88				
PRINCE GEORGE'S COMMUNITY COLLEGE	37.6360%	$207.00		$550.00
Total Percent Eligibility Used for '87-'88	37.6360%			
Year '86-'87				
PRINCE GEORGE'S COMMUNITY COLLEGE	100.0000%	$2,100.00		$2,100.00
Total Percent Eligibility Used for '86-'87	100.0000%			
Year '85-'86				
PRINCE GEORGE'S COMMUNITY COLLEGE	99.2850%	$2,085.00		$2,100.00
Total Percent Eligibility Used for '85-'86	99.2850%			
Year '84-'85				
PRINCE GEORGE'S COMMUNITY COLLEGE	73.8780%	$1,219.00		$1,650.00
Total Percent Eligibility Used for '84-'85	73.8780%			

Pell Lifetime Eligibility Used: 514.965%

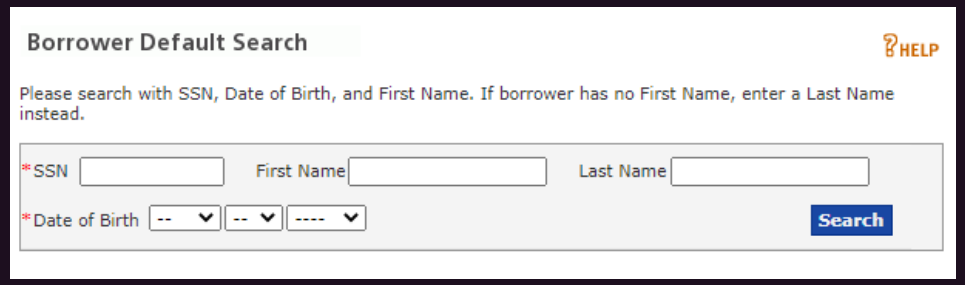
Escalation



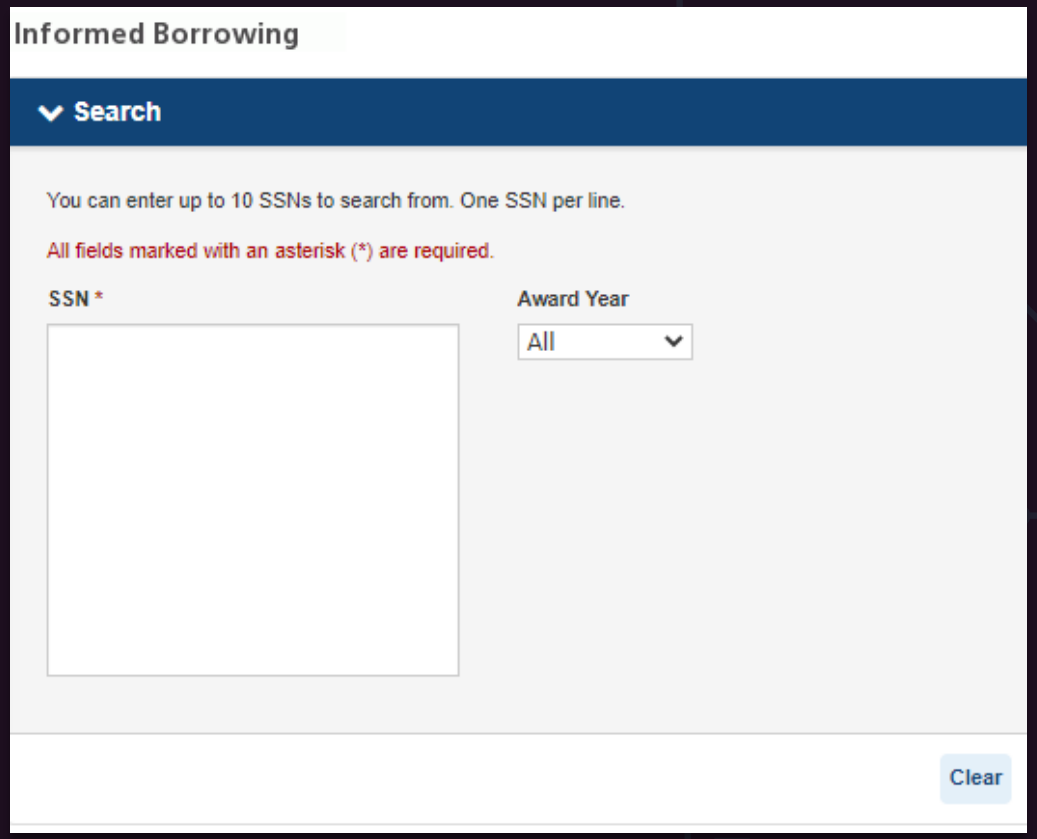
Servicer



Default Search



Informed Borrower



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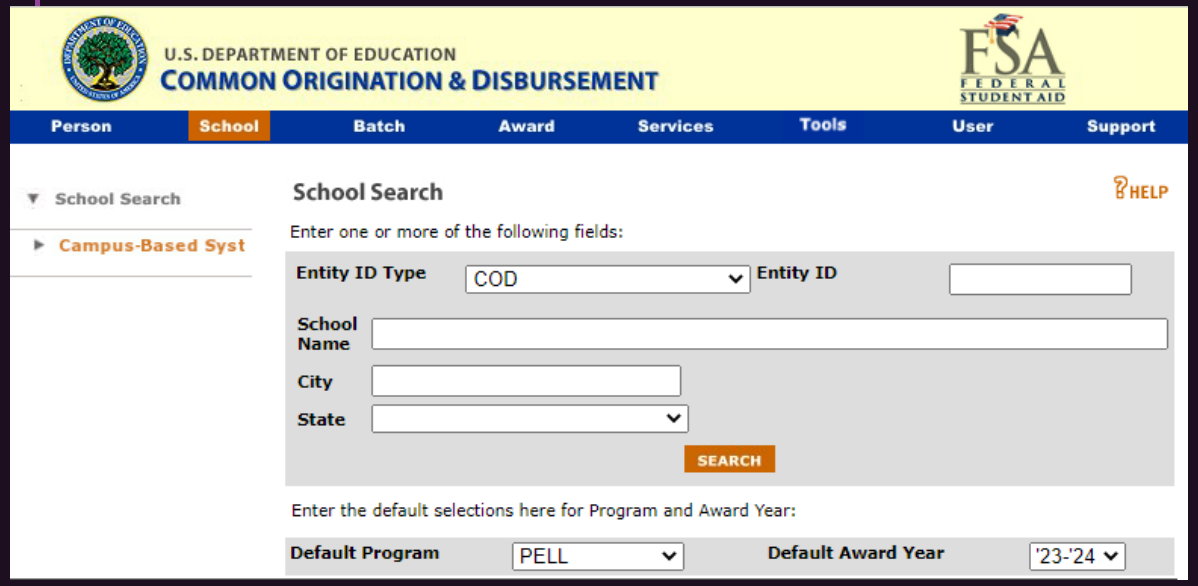
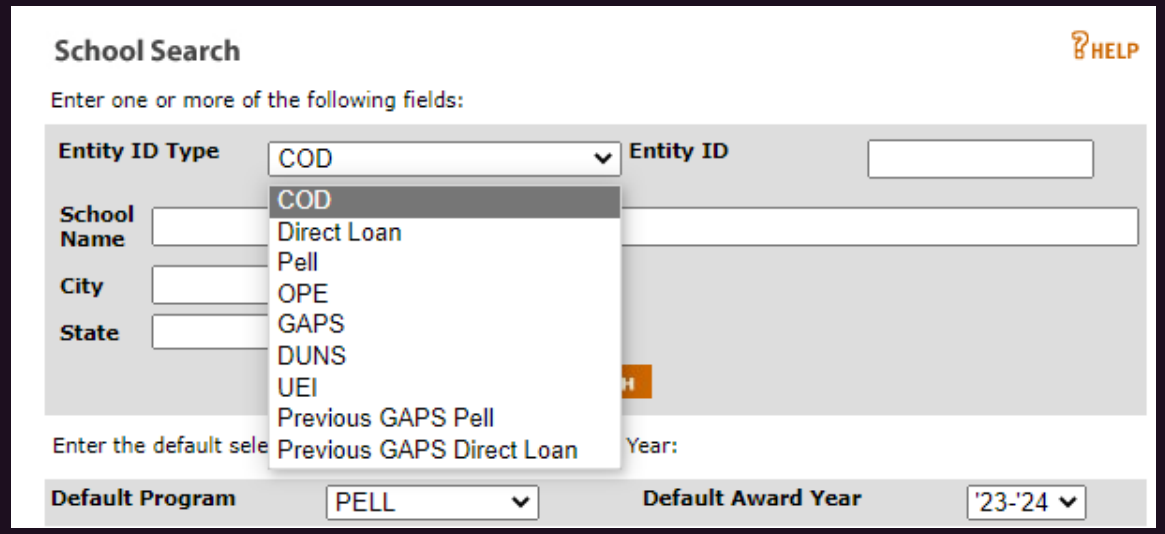


School Tab

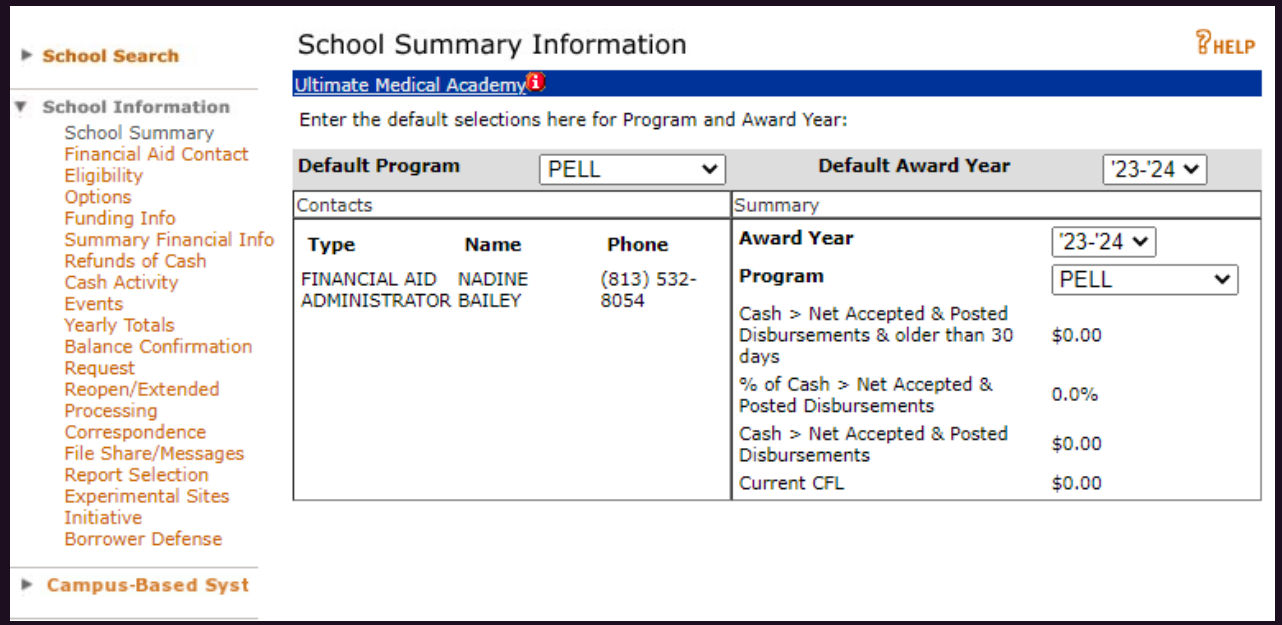
- School Search
- Campus Based System

School Search



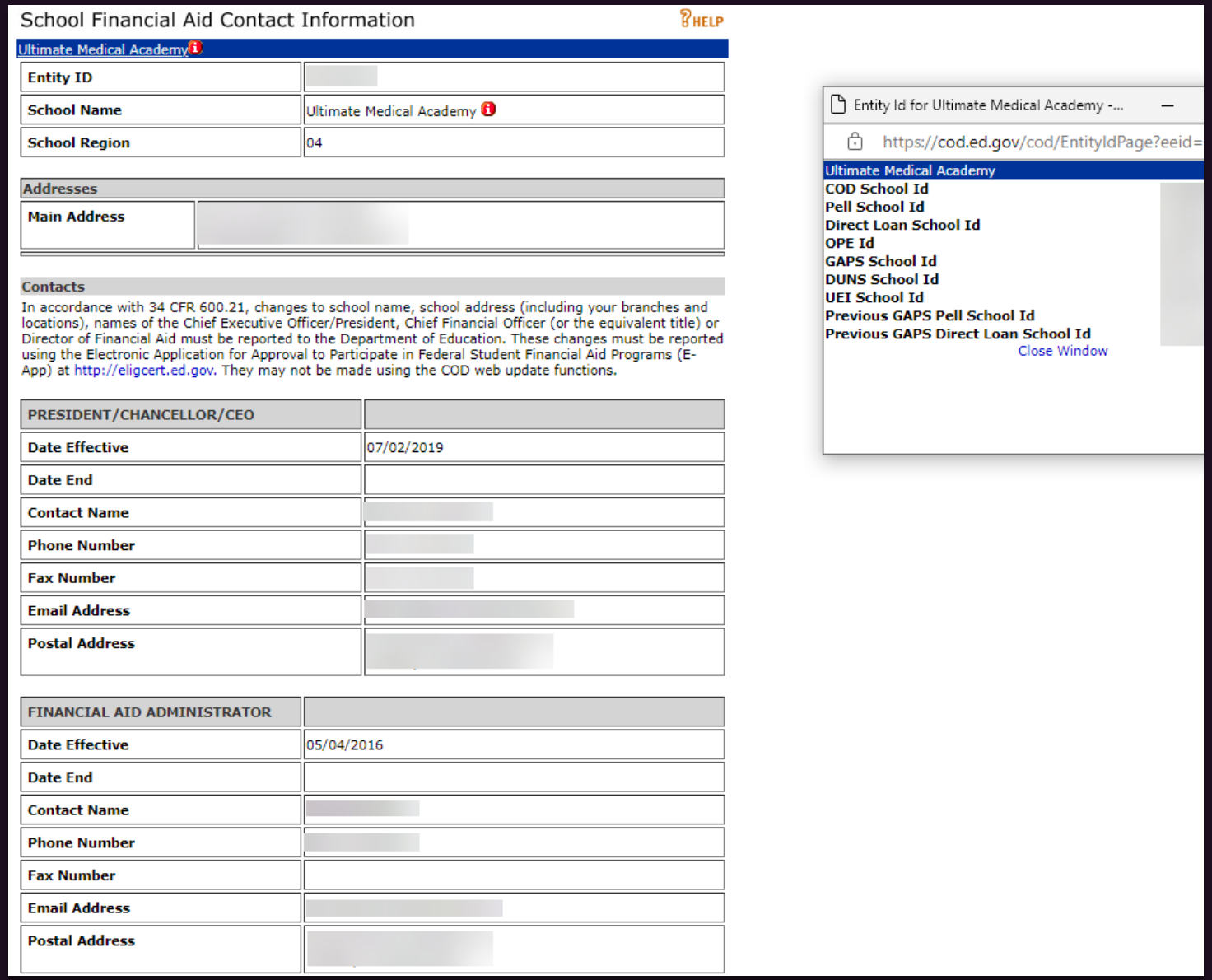
School Information

- School Summary
- Financial Aid Contact*
- Eligibility
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Yearly Totals
- Balance Confirmation
- Request Reopen/Extended Processing
- Correspondence
- File Share/Messages
- Report Selection
- Experimental Sites Initiative
- Borrower Defense*



* Fields can be viewed by other schools

Financial Aid Contact



School Financial Aid Contact Information

HELP

Ultimate Medical Academy

Entity ID	
School Name	Ultimate Medical Academy
School Region	04

Addresses

Main Address	

Contacts

In accordance with 34 CFR 600.21, changes to school name, school address (including your branches and locations), names of the Chief Executive Officer/President, Chief Financial Officer (or the equivalent title) or Director of Financial Aid must be reported to the Department of Education. These changes must be reported using the Electronic Application for Approval to Participate in Federal Student Financial Aid Programs (E-App) at http://eligcert.ed.gov. They may not be made using the COD web update functions.

PRESIDENT/CHANCELLOR/CEO	
Date Effective	07/02/2019
Date End	
Contact Name	
Phone Number	
Fax Number	
Email Address	
Postal Address	

FINANCIAL AID ADMINISTRATOR	
Date Effective	05/04/2016
Date End	
Contact Name	
Phone Number	
Fax Number	
Email Address	
Postal Address	

Entity Id for Ultimate Medical Academy -...

https://cod.ed.gov/cod/EntityIdPage?eeid=

Ultimate Medical Academy
COD School Id
Pell School Id
Direct Loan School Id
OPE Id
GAPS School Id
DUNS School Id
UEI School Id
Previous GAPS Pell School Id
Previous GAPS Direct Loan School Id

Close Window

Eligibility

School Eligibility Information HELP

Ultimate Medical Academy

Eligibility Information

Program/Type	PELL
Program Eligibility Approval	Y
Program Eligibility Effective Date	11/02/2001
Program Eligibility Expiration Date	

Options

School Options Information HELP

Ultimate Medical Academy

Program: PELL Award Year: '23-'24

Program Relations Information	
Number of Future Days to Display Disbursements:	14
Allow Drawdowns:	Y
Error Processing Options:	Rejected
Web Activity Response Option:	Y
Administrative Cost Allowance - SFA Option:	Y

Funding Info

School Funding Information

HELP

Ultimate Medical Academy

Funding Information

Program: PELL Award Year: '23-'24

Entity ID	76972298
Initial CFL	$0.00
Current CFL	$0.00
Previous CFL	$0.00
CFL Adjustment	$0.00
Last CFL Change Date & Time	00:00:00
Available Balance	$0.00
Cash > Net Accepted & Posted Disbursements	$0.00
Net Accepted & Posted Disbursements	$0.00
Net Drawdowns	$0.00
Total Unduplicated Recipients	
Total Unduplicated Recipients Paid	
Total ACA	$0.00
Last ACA Payment Date	
Date School Confirmed Program Year Closeout	
Date Department of Ed Confirmed Program Year Closeout	

Generate the School Funding History Report by clicking the following link:
School Funding History Report

Summary Financial Info

School Summary Financial Information

HELP

Ultimate Medical Academy

Summary Financial Information

Program: PELL Award Year: '23-'24

Entity ID	76972298
Beginning Cash Balance	$0.00
Cash Receipts	$0.00
Disbursement Amount	$0.00
Disbursement Adjustments Amount	$0.00
Refunds of Cash	$0.00
Ending Cash Balance	$0.00

Refunds of Cash

Refunds of Cash Information

HELP

Ultimate Medical Academy

Refunds of Cash Information

Program PELL Award Year '22-'23

Applied Date	Check Number	Amount Applied	Award Sequence	SF215/SF5515 Number
04/13/2023	0		5053	
04/12/2023	0		5053	
04/12/2023	0		5053	
04/06/2023	0		5053	
04/05/2023	0		5053	
04/03/2023	0		5053	
04/03/2023	0		5053	
03/31/2023	0		5053	
03/31/2023	0		5053	
03/29/2023	0		5053	
03/27/2023	0		5053	
03/27/2023	0		5053	
03/24/2023	0		5053	
03/23/2023	0		5053	
03/22/2023	0		5053	
03/20/2023	0		5053	
03/20/2023	0		5053	
03/17/2023	0		5053	

Cash Activity

Cash Activity

HELP

Ultimate Medical Academy

Program/Year Selection

Program PELL Award Year '22-'23 Printer Friendly

Cash Activity Summary

Net Draws

Cash > Net Accepted & Posted Disbursements & older than 30 days $0.00

	Totals		
Date of Transaction		04/13/2023	04/12/2023
Time		11:16:51 AM	11:16:45 AM
GAPS Debit Date			
Drawdowns/Payments			
Drawdown Adjustments			
Refunds of Cash			
Returns of Cash			
Drawdown Offsets			
Days Since Net Draws Increase			
Days Left For On-time Reporting			
Unsubstantiated Cash Begin Date			
Payment Control Number			
Net Accepted & Posted Disbursements Applied			
% of Net Accepted & Posted Disb. Applied to Net Draws			
Cash > Net Accepted & Posted Disbursements			
% of Cash > Net Accepted & Posted Disbursements			
Source System		GAPS	GAPS

Amounts in parentheses decrease net draws

Export to CSV

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Events

School Events List

HELP

Ultimate Medical Academy

Events			
Date	**Time**	**Event Description**	**User ID**
04/13/2023	10:33:35 AM	CFL Change	BATCH
04/12/2023	11:14:54 PM	CFL Change	BATCH
04/12/2023	11:14:53 PM	CFL Change	BATCH
04/11/2023	11:13:35 PM	CFL Change	BATCH
04/11/2023	10:34:06 AM	CFL Change	BATCH
04/10/2023	11:13:02 PM	CFL Change	BATCH
04/10/2023	10:34:04 AM	CFL Change	BATCH
04/07/2023	11:13:48 PM	CFL Change	BATCH
04/07/2023	11:13:47 PM	CFL Change	BATCH
04/06/2023	11:13:06 PM	CFL Change	BATCH
04/06/2023	11:13:05 PM	CFL Change	BATCH
04/06/2023	10:33:34 AM	CFL Change	BATCH
04/06/2023	10:33:33 AM	CFL Change	BATCH

Records 1 to 13 of 13

1

Export to CSV

Yearly Totals

School Yearly Totals

HELP

Ultimate Medical Academy

Award Year: '23-'24

	Total Awarded	Total Gross Disbursed	Total Net Disbursed	Recipients
Total Pell Awards	-	-	N/A	-
Total IAS Grant Awards	-	-	N/A	-
Total TEACH Awards	-	-	N/A	-
Total Direct Loan Awards	-	-	-	-
Total Subsidized	-	-	-	-
Total Unsubsidized	-	-	-	-
Total PLUS	-	-	-	-

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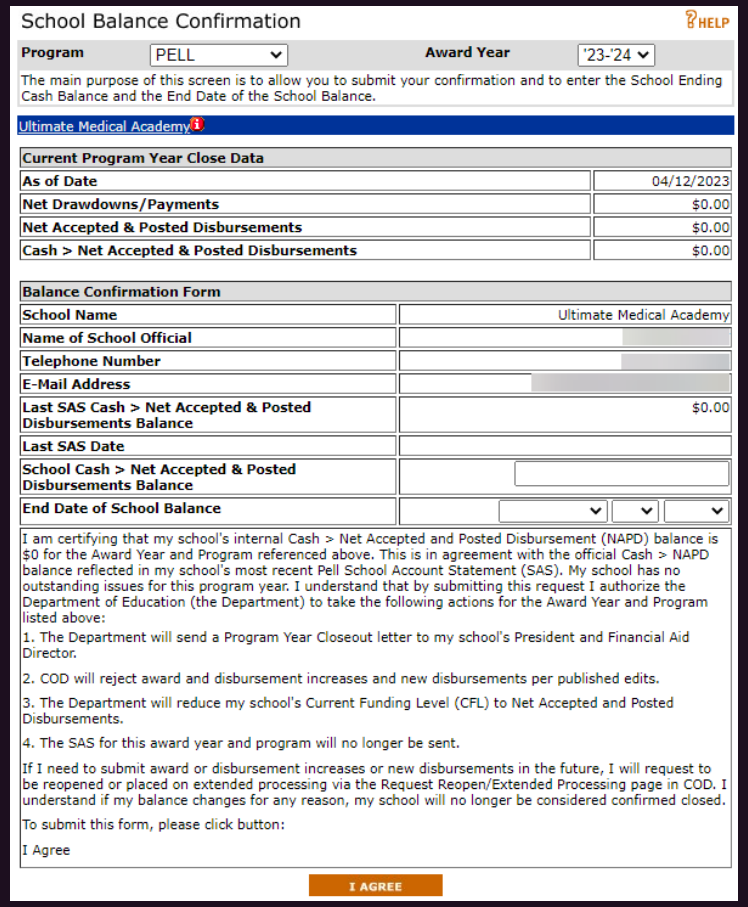
Balance Confirmation



School Balance Confirmation

HELP

Program PELL **Award Year** '23-'24

The main purpose of this screen is to allow you to submit your confirmation and to enter the School Ending Cash Balance and the End Date of the School Balance.

Ultimate Medical Academy

Current Program Year Close Data	
As of Date	04/12/2023
Net Drawdowns/Payments	$0.00
Net Accepted & Posted Disbursements	$0.00
Cash > Net Accepted & Posted Disbursements	$0.00

Balance Confirmation Form	
School Name	Ultimate Medical Academy
Name of School Official	
Telephone Number	
E-Mail Address	
Last SAS Cash > Net Accepted & Posted Disbursements Balance	$0.00
Last SAS Date	
School Cash > Net Accepted & Posted Disbursements Balance	
End Date of School Balance	

I am certifying that my school's internal Cash > Net Accepted and Posted Disbursement (NAPD) balance is $0 for the Award Year and Program referenced above. This is in agreement with the official Cash > NAPD balance reflected in my school's most recent Pell School Account Statement (SAS). My school has no outstanding issues for this program year. I understand that by submitting this request I authorize the Department of Education (the Department) to take the following actions for the Award Year and Program listed above:

1. The Department will send a Program Year Closeout letter to my school's President and Financial Aid Director.

2. COD will reject award and disbursement increases and new disbursements per published edits.

3. The Department will reduce my school's Current Funding Level (CFL) to Net Accepted and Posted Disbursements.

4. The SAS for this award year and program will no longer be sent.

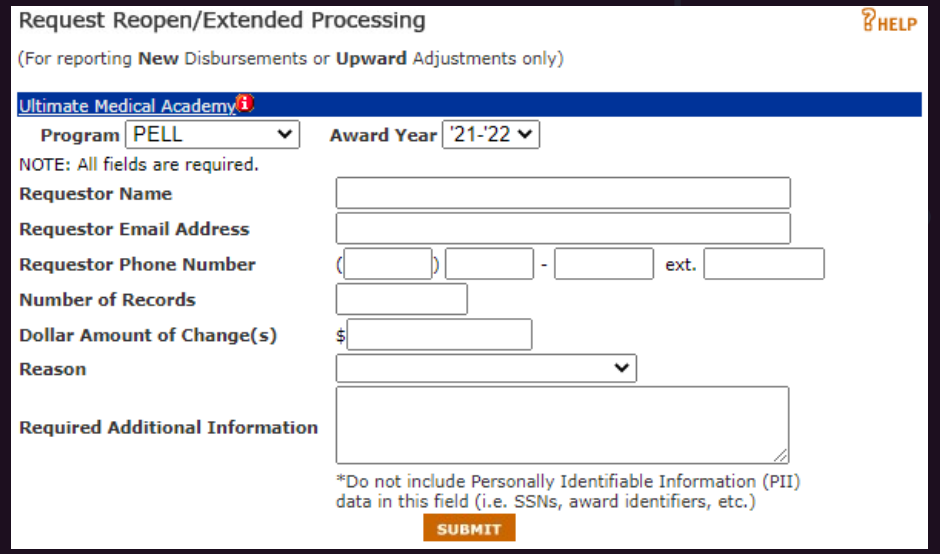
If I need to submit award or disbursement increases or new disbursements in the future, I will request to be reopened or placed on extended processing via the Request Reopen/Extended Processing page in COD. I understand if my balance changes for any reason, my school will no longer be considered confirmed closed.

To submit this form, please click button:

I Agree

I AGREE

Request Reopen/Extended Processing



Request Reopen/Extended Processing

HELP

(For reporting **New** Disbursements or **Upward** Adjustments only)

Ultimate Medical Academy

Program PELL **Award Year** '21-'22

NOTE: All fields are required.

Requestor Name

Requestor Email Address

Requestor Phone Number ( ) - ext.

Number of Records

Dollar Amount of Change(s) $

Reason

Required Additional Information

*Do not include Personally Identifiable Information (PII) data in this field (i.e. SSNs, award identifiers, etc.)

SUBMIT

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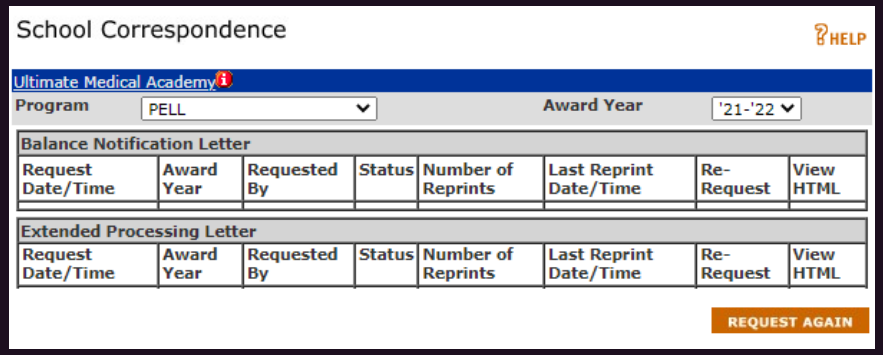
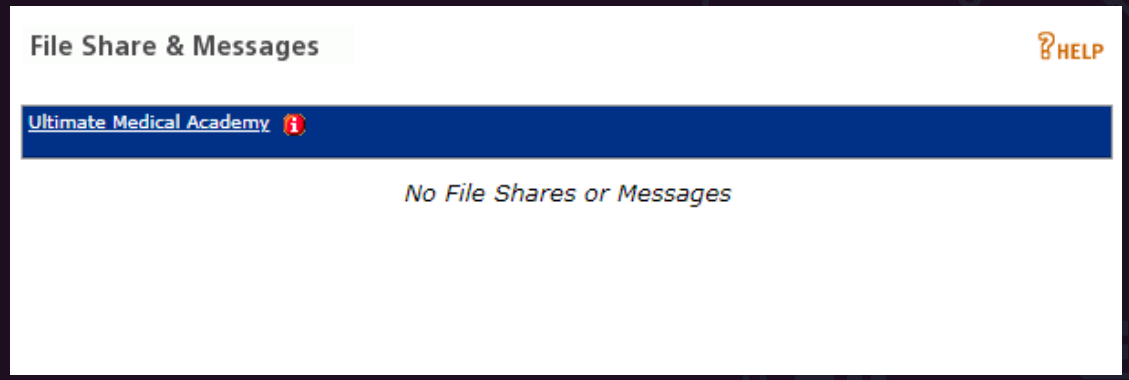
Correspondence



File Share/Messages



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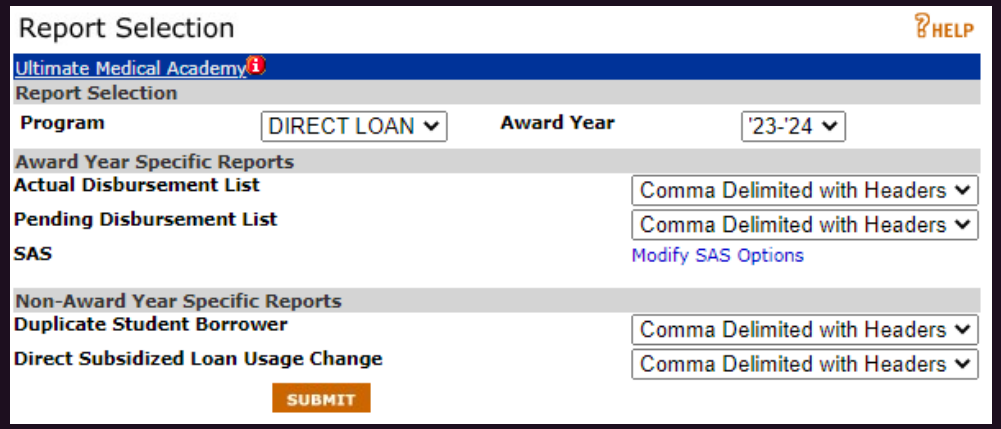
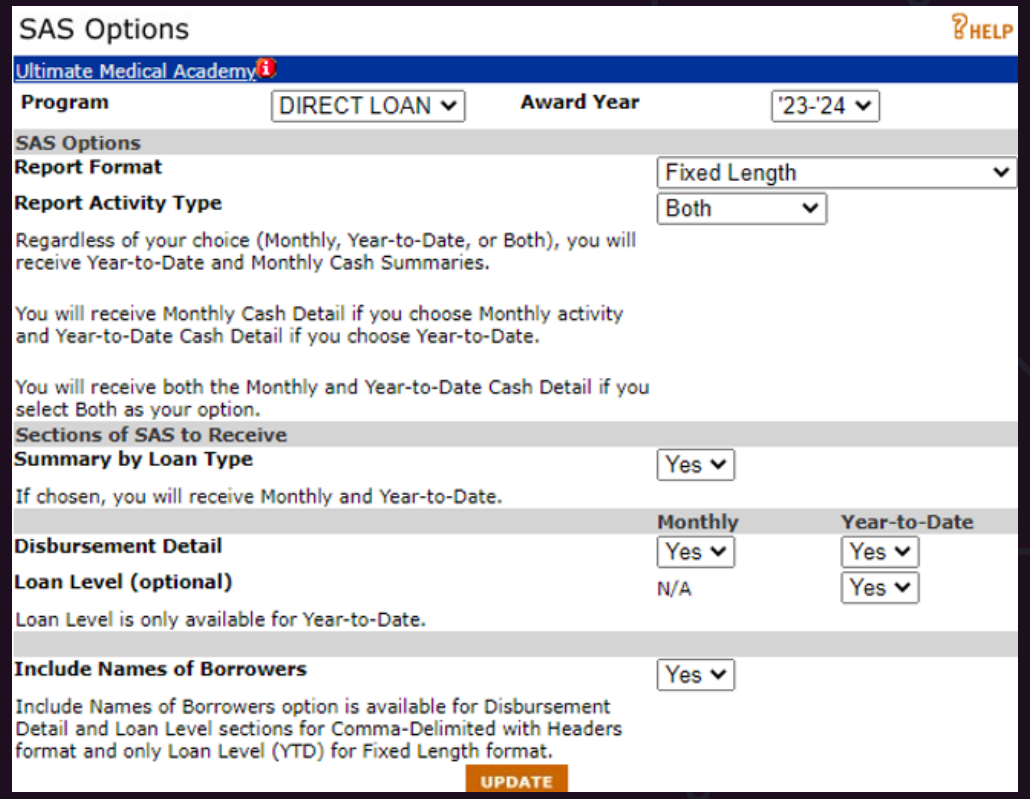
Report Selection



Report Selection: Modify SAS Options



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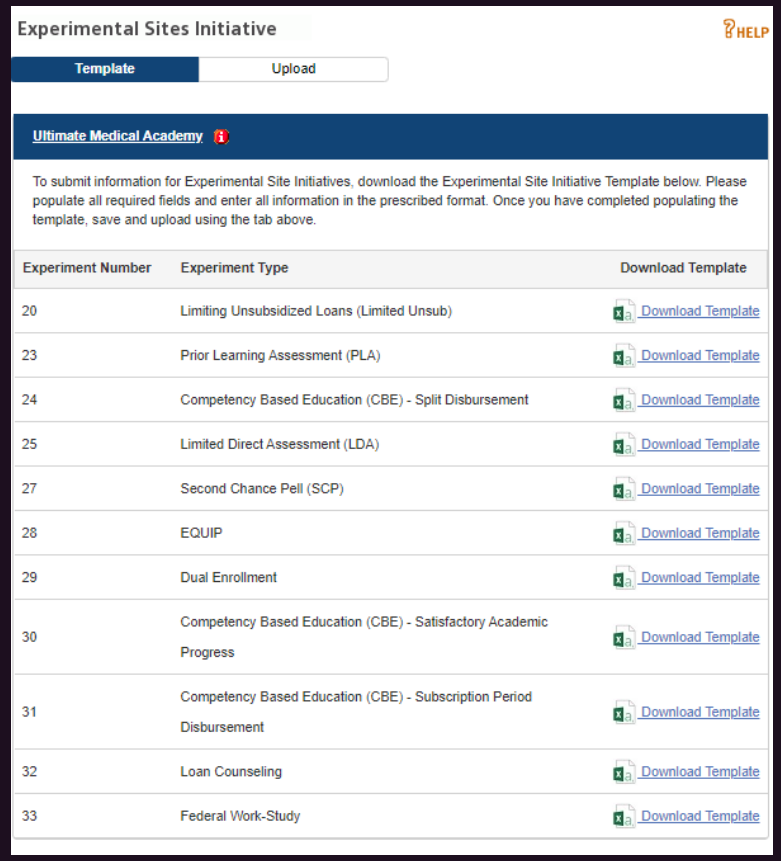
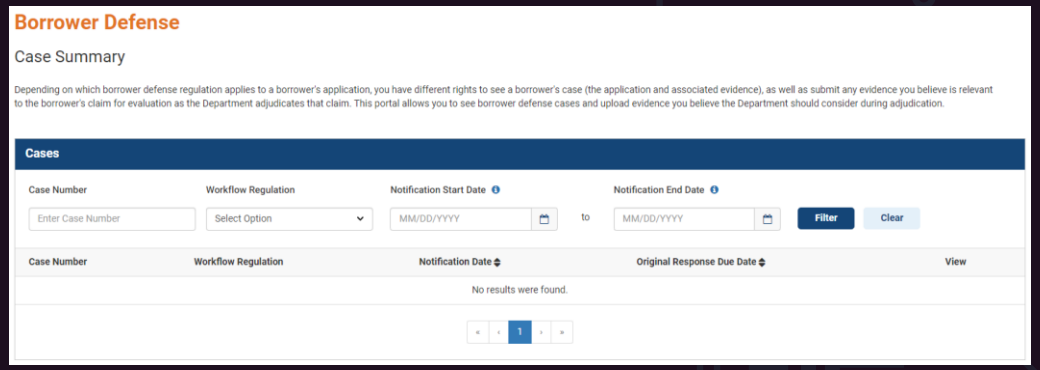
Experimental Sites Initiative



Borrower Defense



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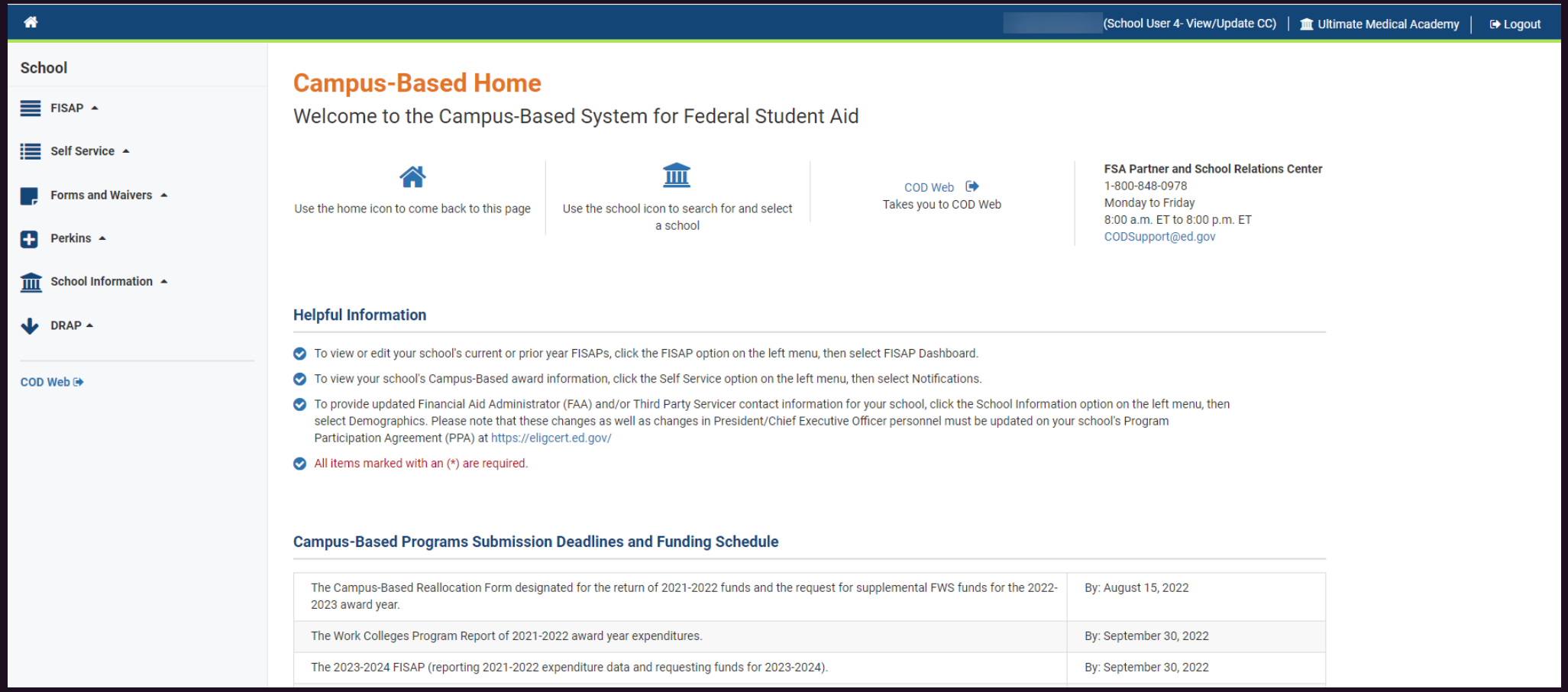
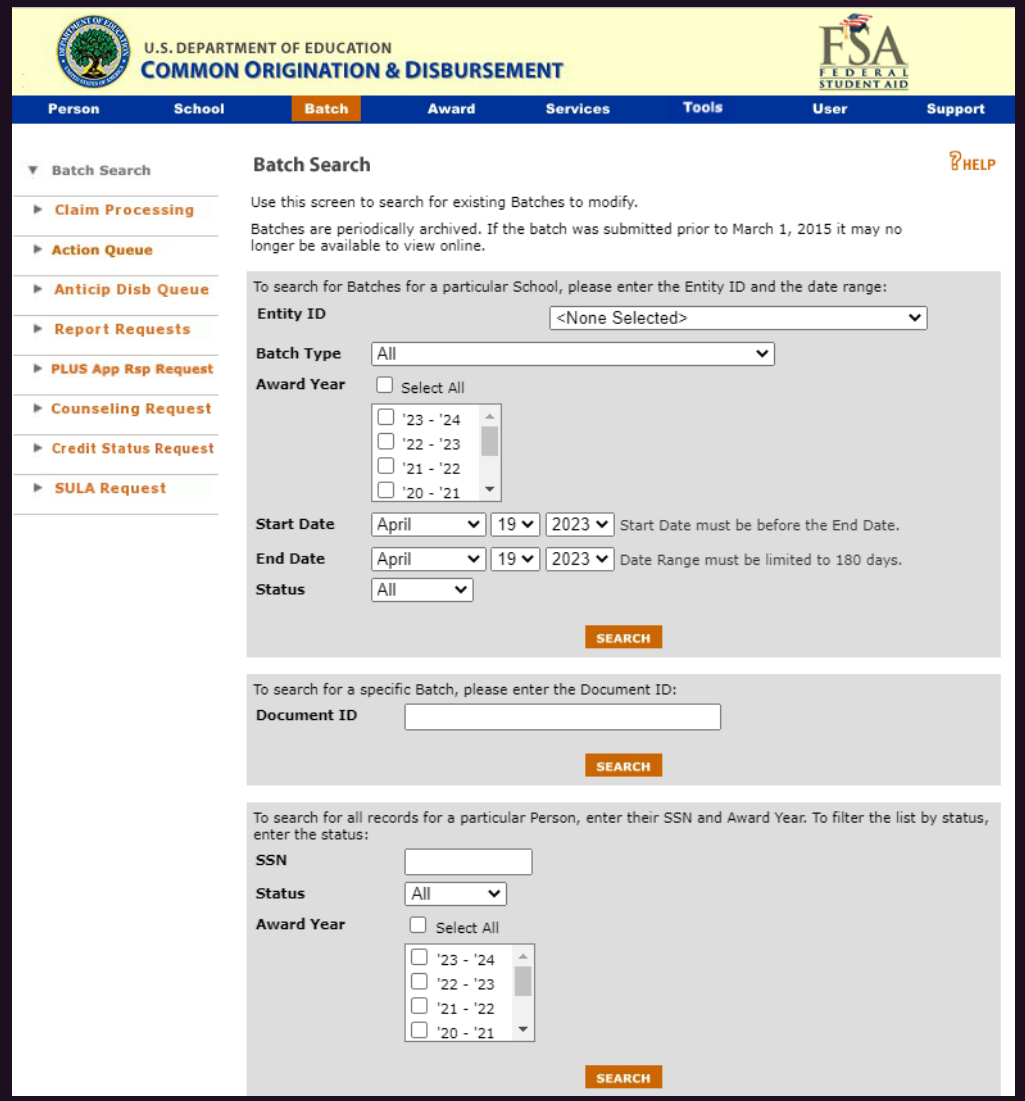
Campus-Based System

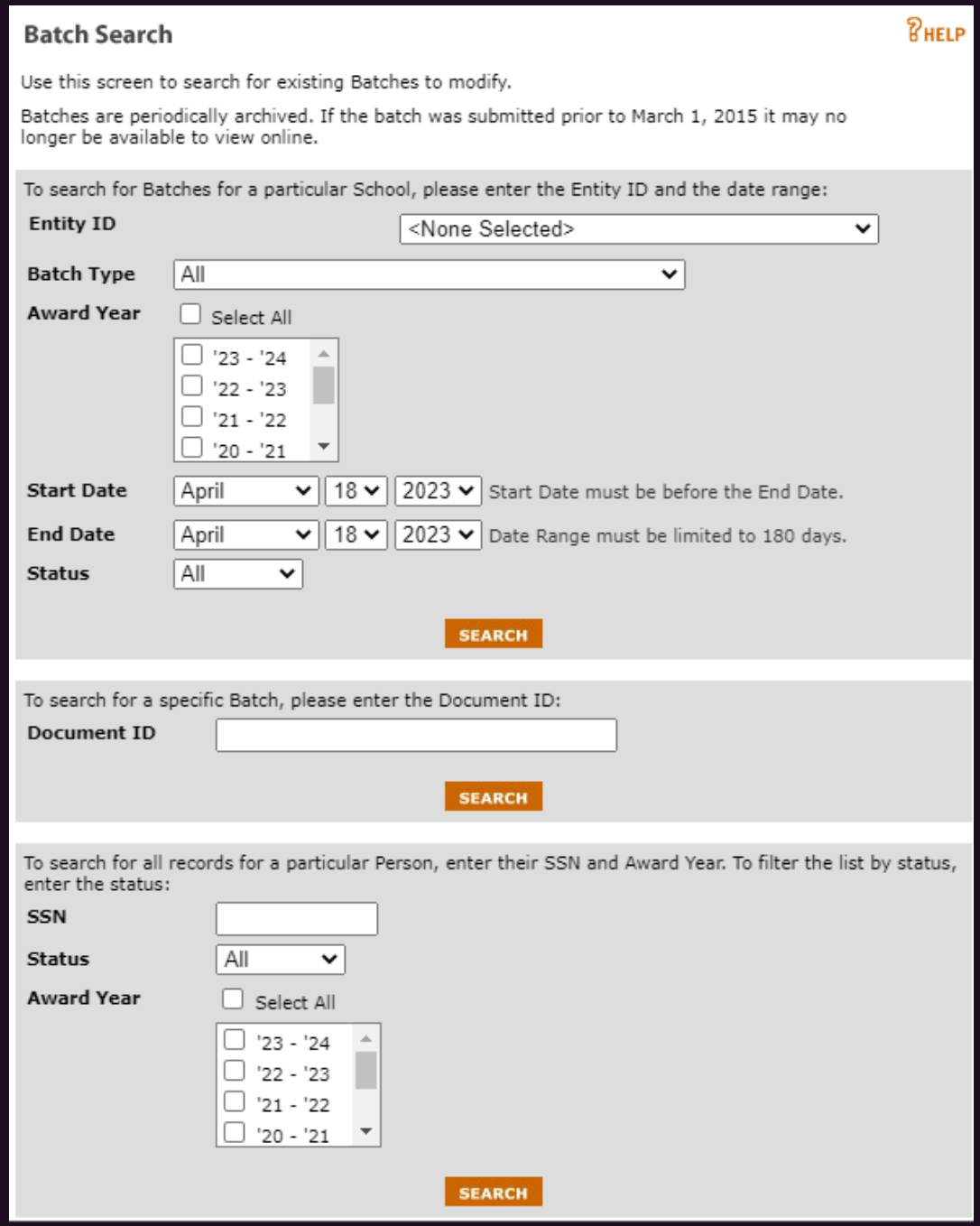




Batch Tab

- Batch Search
- Claim Processing
- Action Queue
- Anticip Disb Queue
- Report Requests
- PLUS App Rsp Request
- Counseling Request
- Credit Status Request
- SULA Request

Batch Search



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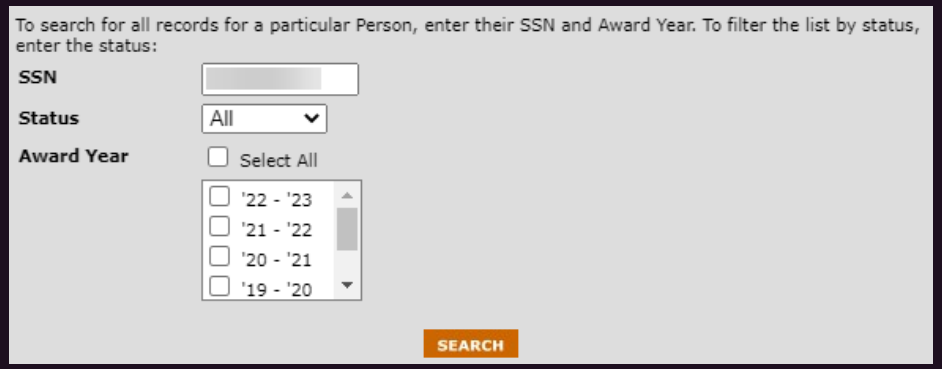
Reviewing a COD Reject by SSN

1.) Add Student's SSN and Search



2.) Find the Award

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Entity	Award Year	Name	SSN	Award Type	Award No	Disb No	DRI Flag
2023-03-21T15:08:04.9476972298	PL	RS	03/21/2023	03/21/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	05 - Rejected Edit Details	false
2023-03-21T15:08:04.9476972298	PL	RS	03/21/2023	03/21/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	06 - Rejected Edit Details	false
2023-03-21T15:08:04.9476972298	PL	RS	03/21/2023	03/21/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	09 - Accepted	false
2023-02-01T01:08:02.0900000001	DL	BN	02/01/2023	02/01/2023	76972298	'22-'23	WATTS	- Accepted	DLU	005 - Accepted		
2023-01-30T13:44:21.2276972298	DL	RS	01/30/2023	01/30/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	005 - Accepted	01 - Accepted	true
2023-01-30T13:44:21.2276972298	DL	RS	01/30/2023	01/30/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	005 - Accepted	02 - Accepted	true
2023-01-23T16:46:03.4376972298	DL	RS	01/23/2023	01/23/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	005 - Accepted	01 - Accepted	false
2023-01-23T16:46:03.4376972298	DL	RS	01/23/2023	01/23/2023	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	005 - Accepted	02 - Accepted	false
2022-12-22T17:06:45.3476972298	DL	RS	12/22/2022	12/22/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	DLS	004 - Accepted	02 - Accepted	true
2022-12-22T17:10:22.1676972298	DL	RS	12/22/2022	12/22/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	003 - Accepted	02 - Accepted	true
2022-12-22T17:10:22.1676972298	DL	RS	12/22/2022	12/22/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	DLU	004 - Accepted	02 - Accepted	true
2022-12-22T17:13:47.1976972298	PL	RS	12/22/2022	12/22/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	08 - Accepted	true
2022-12-21T15:08:14.4976972298	PL	RS	12/21/2022	12/21/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	05 - Rejected Edit Details	false
2022-12-21T15:08:14.4976972298	PL	RS	12/21/2022	12/21/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	06 - Rejected Edit Details	false
2022-12-21T15:08:14.4976972298	PL	RS	12/21/2022	12/21/2022	76972298	'22-'23	ANDREA WATTS	- Accepted	PEL	000 - Accepted	08 - Accepted	false
2022-11-22T15:24:39.7376972298	PL	RS	11/22/2022	11/22/2022	76972298	'22-'23	ANDREA	- Accepted	PEL	000 - Accepted	05 - Rejected	false

Reviewing a COD Reject by SSN

Continued

3.) Locate and Select the Award

Award Type	Award No	Disb No	DRI Flag
PEL	000 - Accepted	05 - Rejected Edit Details	false

4.) View Detailed Reject Information

Record Errors

HELP

Document ID	Entity Id	Award Year	Person
2023-03-21T15:08:04.9476972298	76972298	'22-'23	

Disbursement 5 Error	
Field	PaymentPeriodStartDate
Edit number	994
Description	MISSING VALUE
Edit status	Rejected
Field value	

UPDATE RECORD | VIEW RECORD | VIEW RESPONSE

Disbursement 5 Error	
Field	PaymentPeriodEndDate
Edit number	994
Description	MISSING VALUE
Edit status	Rejected
Field value	

UPDATE RECORD | VIEW RECORD | VIEW RESPONSE

Disbursement 6 Error	
Field	PaymentPeriodEndDate
Edit number	994
Description	MISSING VALUE
Edit status	Rejected
Field value	

UPDATE RECORD | VIEW RECORD | VIEW RESPONSE

Disbursement 6 Error	
Field	PaymentPeriodStartDate
Edit number	994
Description	MISSING VALUE
Edit status	Rejected
Field value	

UPDATE RECORD | VIEW RECORD | VIEW RESPONSE

EARTHS MIGHTIEST HEROES
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Claim Processing

Claim Processing

Welcome to Claim Processing

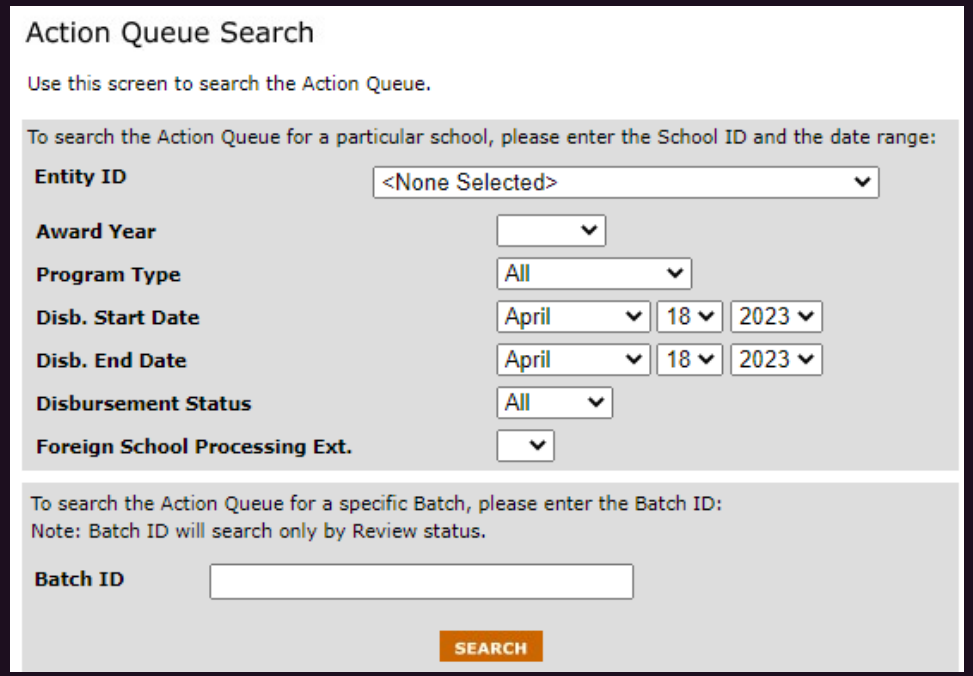
Claim Processing on COD Web is for qualifying schools to submit claim and student data and documentation for review and processing.

Getting Started

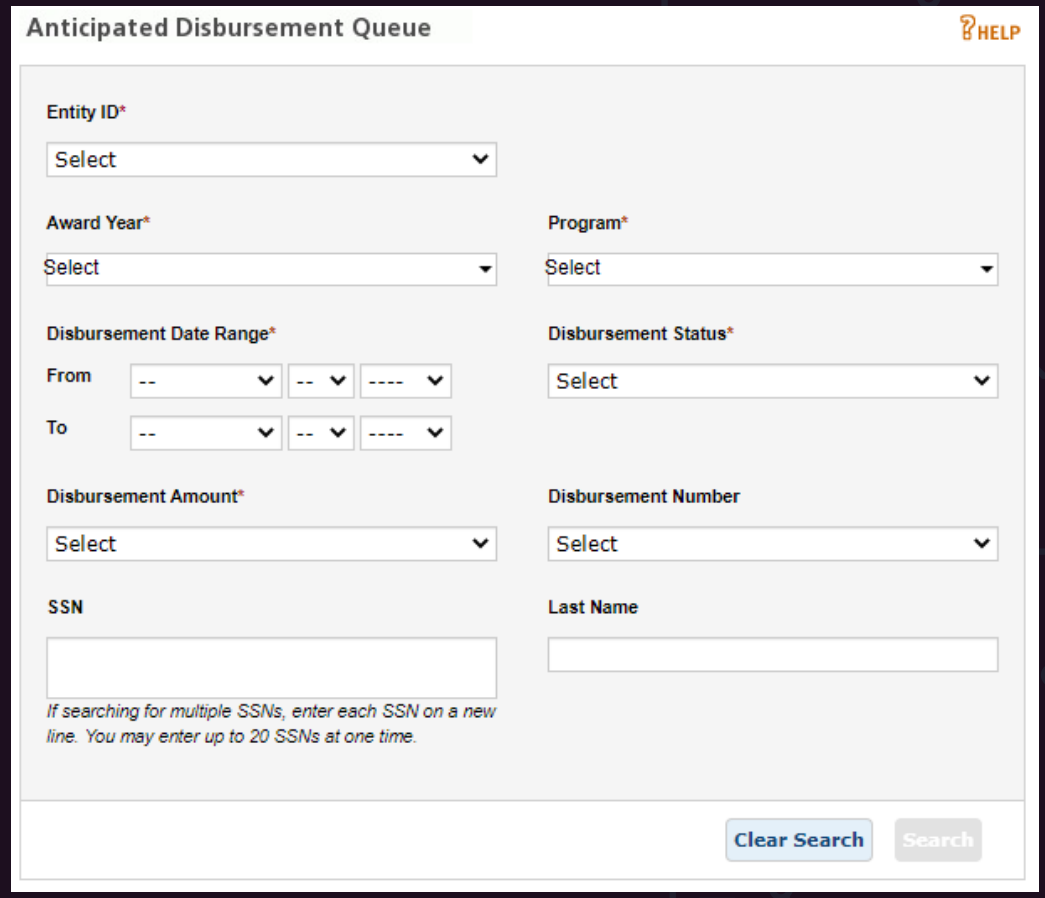
Only Heightened Cash Monitoring 2(HCM2) and Manual Review schools that have in-review disbursements are eligible for the claim process. Eligible schools will have received a letter from their assigned Payment Analyst with instructions for the claim process.

To begin creating new claims or to edit existing claims, navigate to the Claims Dashboard in the left navigation.

Action Queue



Anticipated Disb Queue



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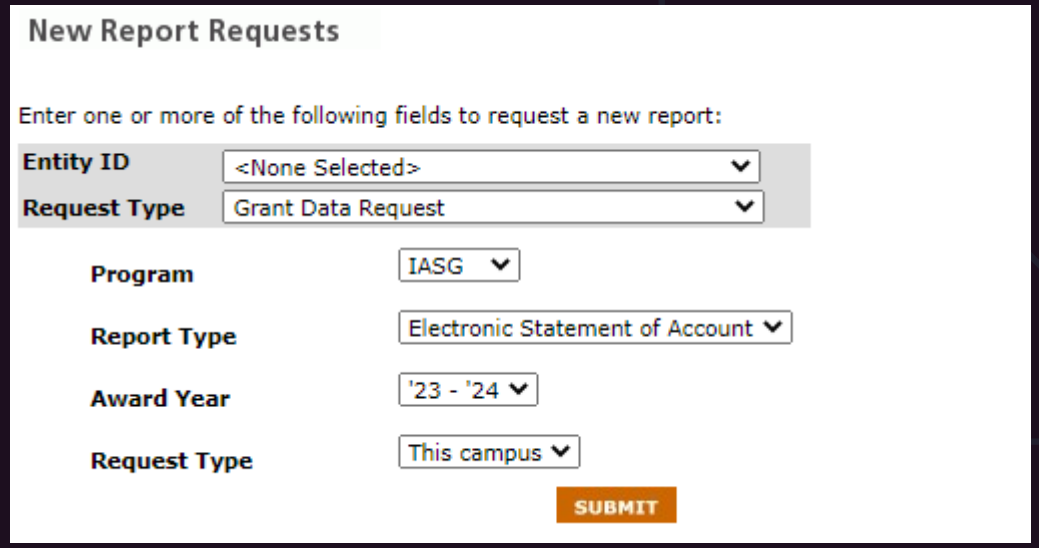
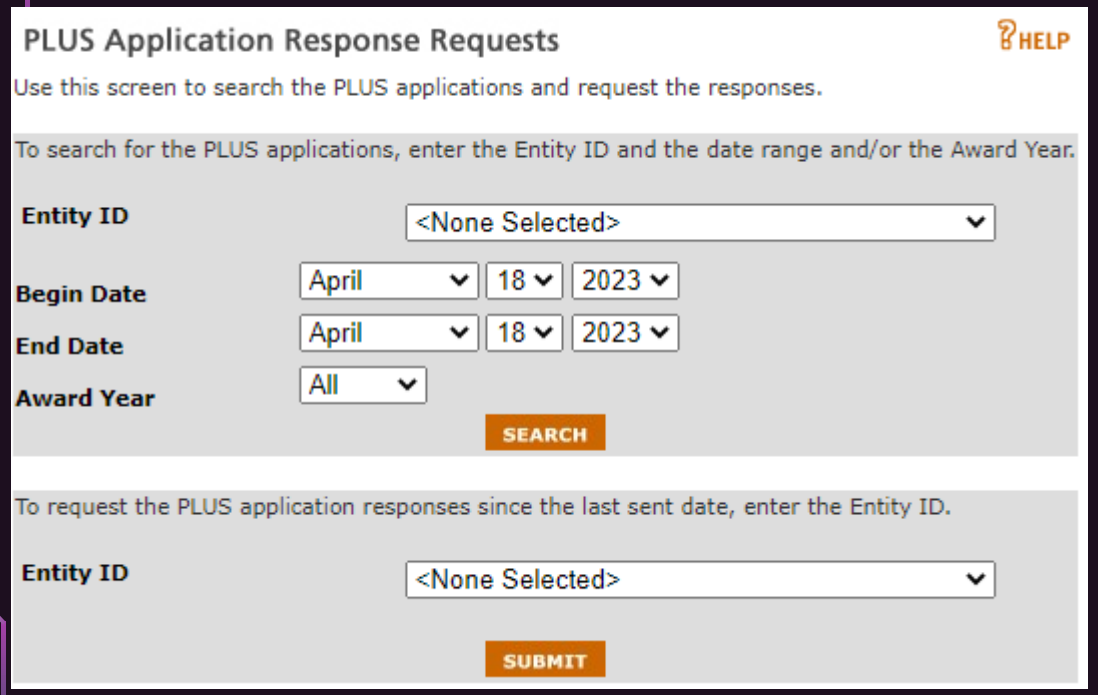
Report Requests

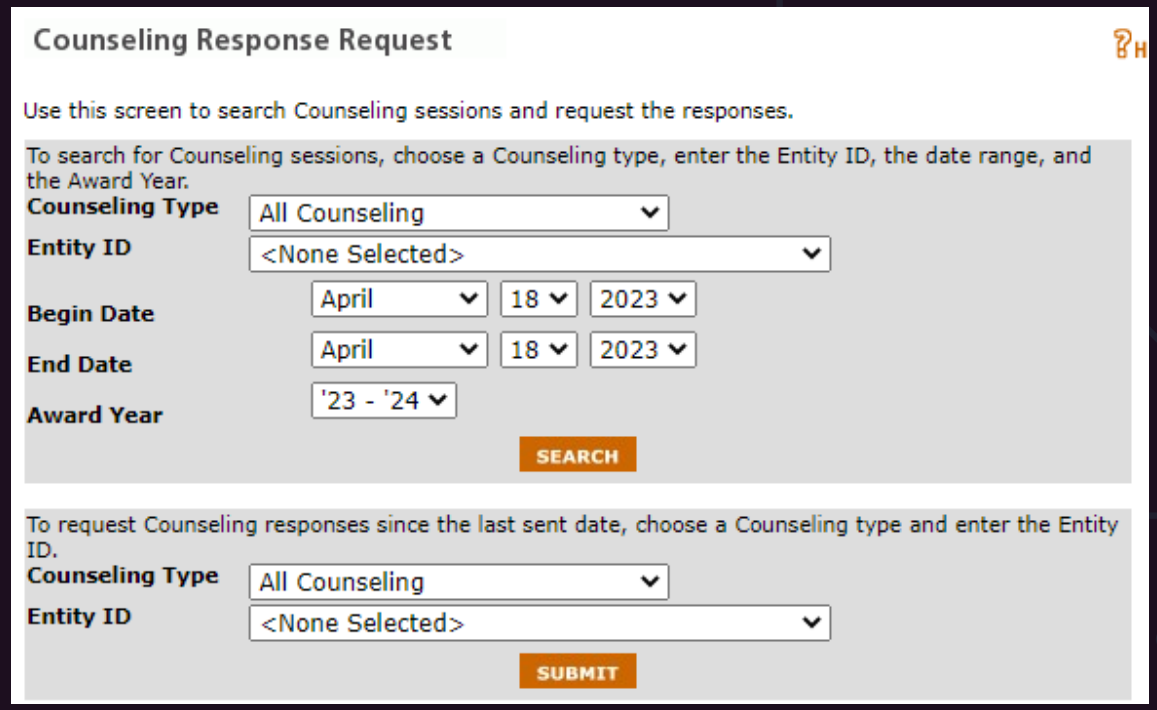
- IASG
  - Electronic Statement of Account
  - Multiple Reporting Record
- Pell
  - Electronic Statement of Account
  - Multiple Reporting Records
  - Reconciliation File
  - Pell POP Report
  - Year to Date Record
  - Verification Status Report
- TEACH
  - Multiple Reporting Record



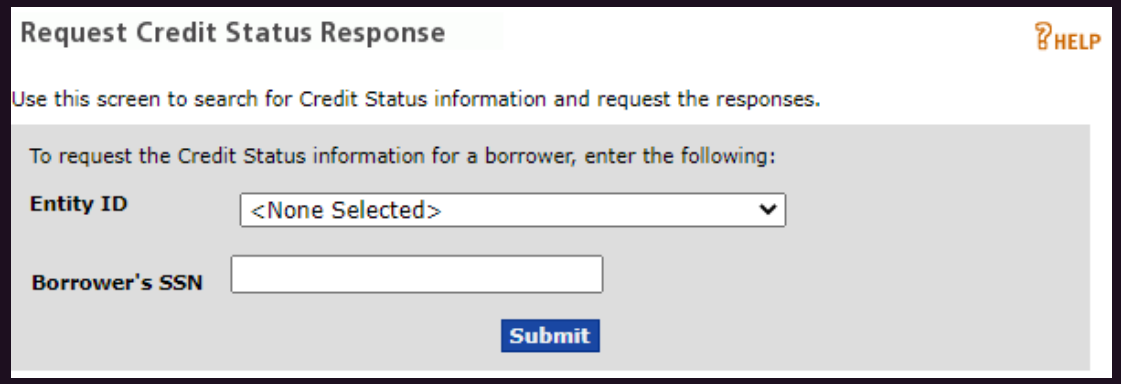
PLUS App Rsp Request



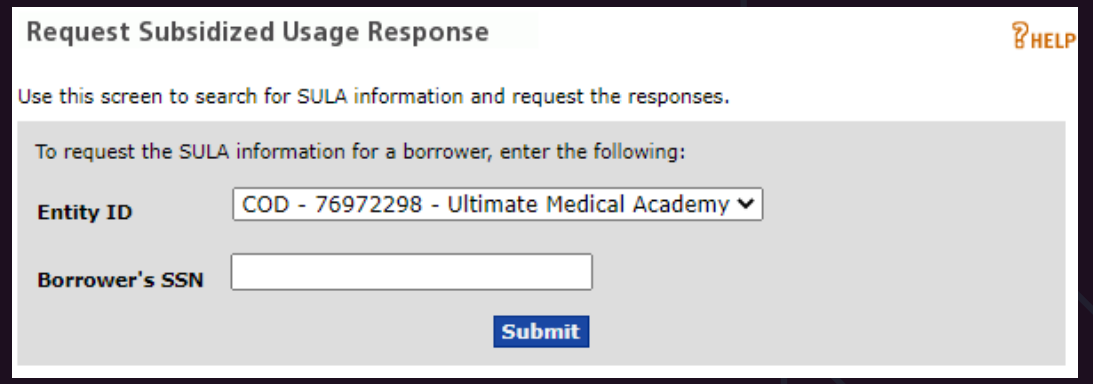
Counseling Request



Credit Status Request



SULA Request



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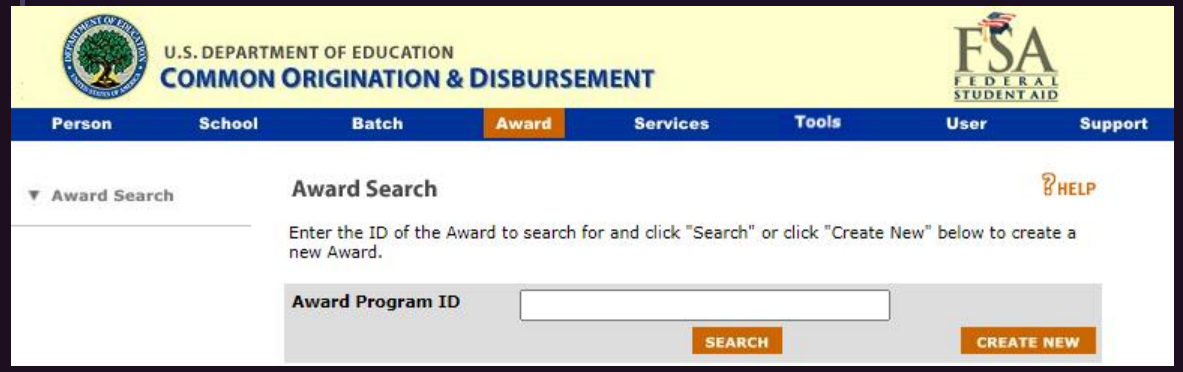
Award Tab

- Award Search



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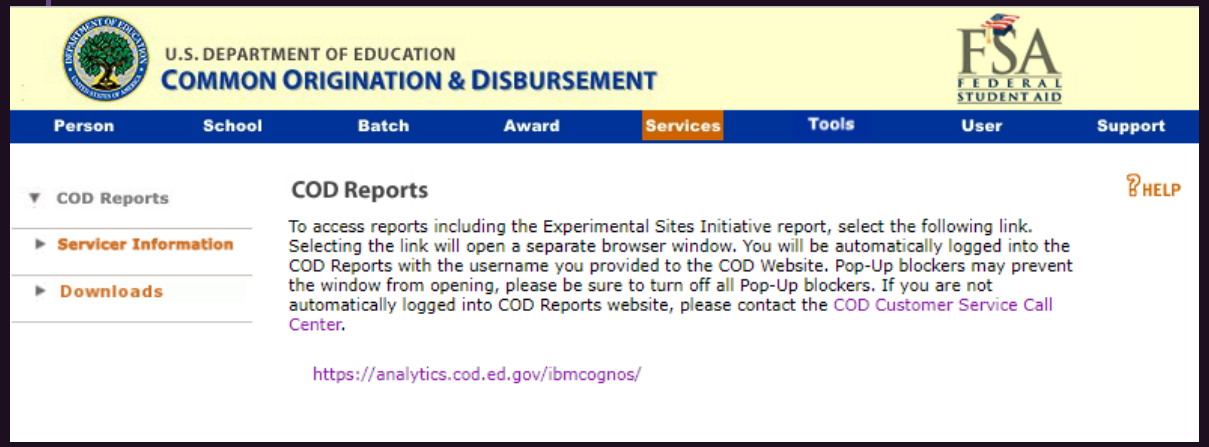


Services Tab

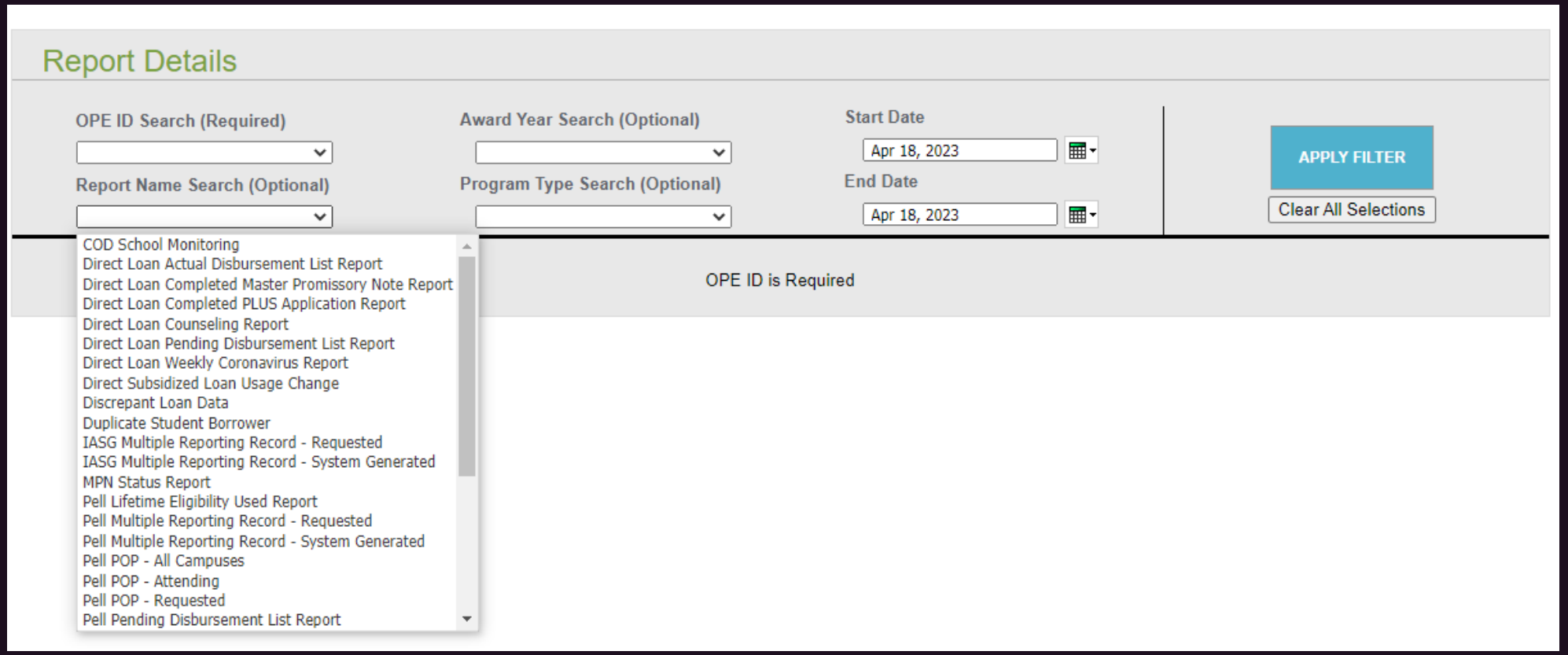
- COD Reports
- Servicer Information
- Downloads

COD Reports

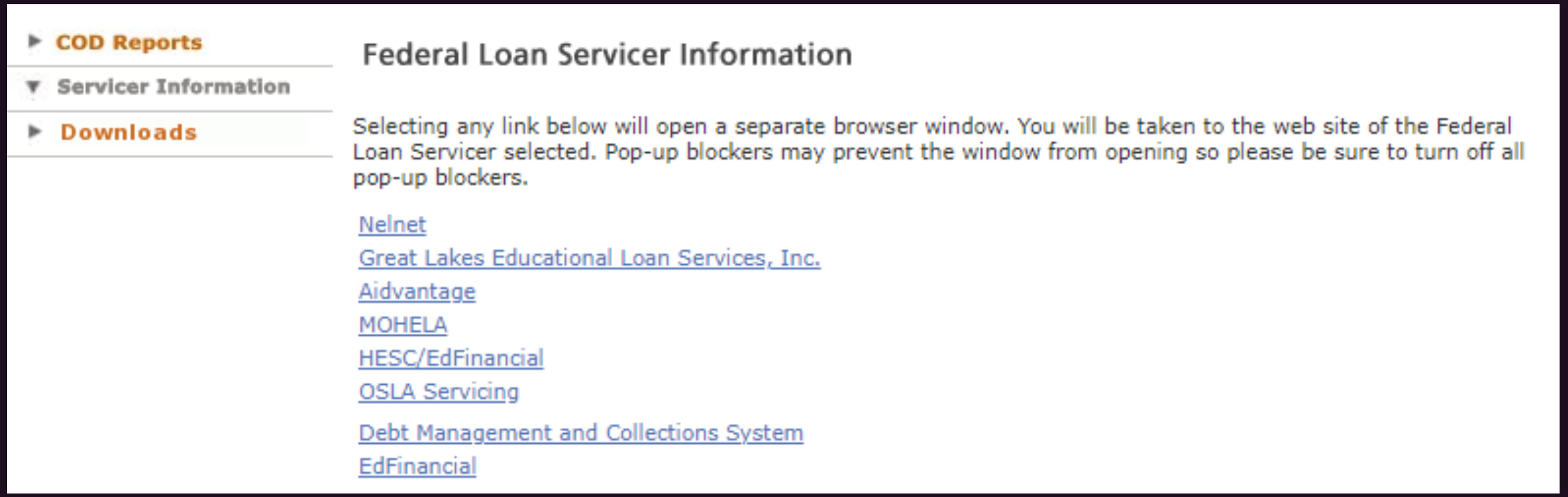
COD Reports

To access reports including the Experimental Sites Initiative report, select the following link. Selecting the link will open a separate browser window. You will be automatically logged into the COD Reports with the username you provided to the COD Website. Pop-Up blockers may prevent the window from opening, please be sure to turn off all Pop-Up blockers. If you are not automatically logged into COD Reports website, please contact the COD Customer Service Call Center.

https://analytics.cod.ed.gov/ibmcognos/



Servicer Information



Downloads

Print Master Promissory Notes (MPNs)

HELP

Borrower can print MPN's on StudentAid.gov. To access the paper loan documents, click on the resources link at the bottom of the page and click on the paper loan documents link.

If you wish to print a paper MPN for a borrower to complete, select a loan type. You will be presented with an Adobe Acrobat Reader PDF version of the MPN form that you will be able to print.

Do not make copies of the MPN you print as it may impact formatting and processing when received.

- **Subsidized/Unsubsidized**
  (Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.)
- **PLUS**
  (Direct PLUS Loans available to eligible graduate or professional students and eligible parents of eligible dependent undergraduate students.)

After printing the MPN:

- Complete Section B: School Information before providing the document to the borrower. Refer to the COD Technical Reference for guidance.
- Provide the **complete** MPN to the borrower for completion.
- Advise the borrower to follow the MPN instructions and the additional guidance below:
  - Do not attempt to change any of the text.
  - Use only blue or black ink. Pencil will void the MPN.
  - Read the MPN, including the Borrower's Rights and Responsibilities Statement, before signing.
  - Be sure to complete the "References" section and provide all of the information requested for two different people who live at different addresses.
  - If a change to any completed information is needed, neatly cross out the error, make the correction, and initial the correction.
  - Sign the full legal name.
  - Make a copy of the completed MPN, including the Borrower's Rights and Responsibilities Statement, for their records.
  - Mail the completed MPN to the following address:

    U.S. Department of Education

    P.O. Box 1130

    Fairfax, VA 22038

    Or

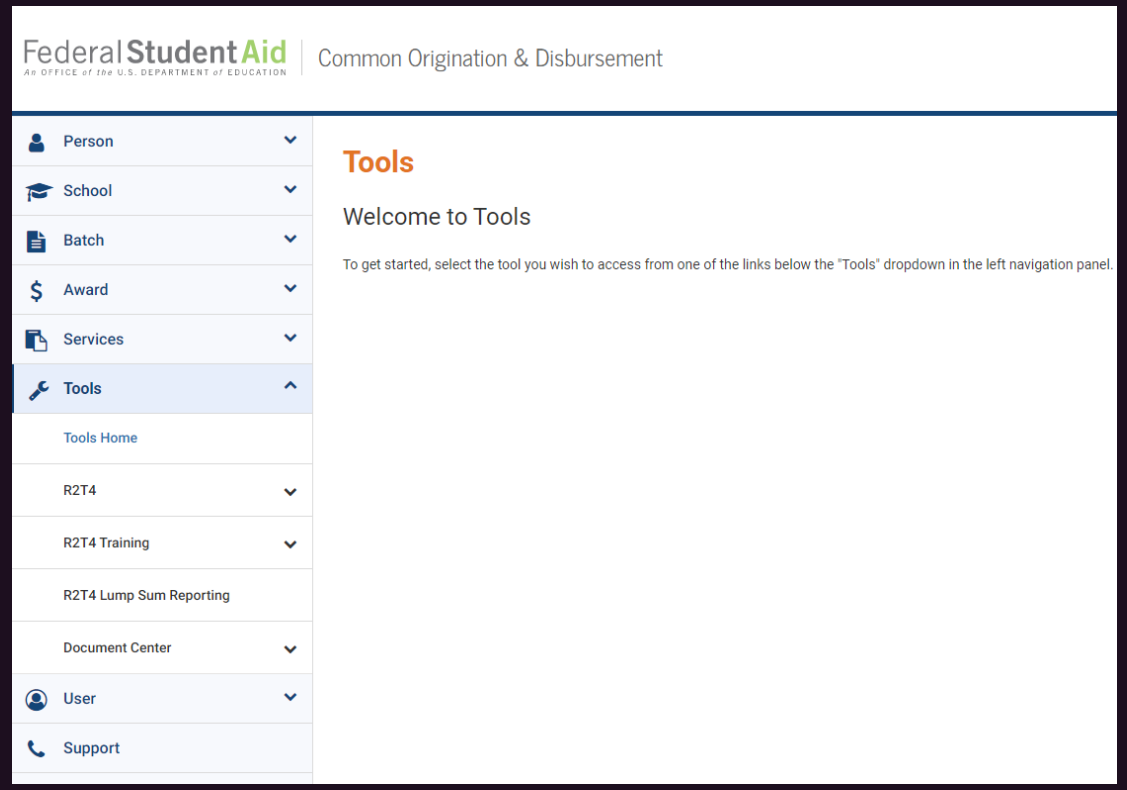
    Overnight the completed MPN to the following address:

    U.S. Department of Education

    4050 Legato Road #1100

    Fairfax, VA 22033

Once the completed MPN is received, the school listed on the MPN will be notified. If you have questions regarding the next steps in the processing of your loan, when the loan will be disbursed (paid out), or no longer wish to receive the loan, contact your school.



Tools Tab

- Tools Home
- R2T4
- R2T4 Training
- R2T4 Lump Sum Reporting
- Document Center

R2T4

- R2T4 Information
- School Calendar Profiles
- Institutional Charges Profiles
- R2T4 Calculator
- Student Record Management
- Reports

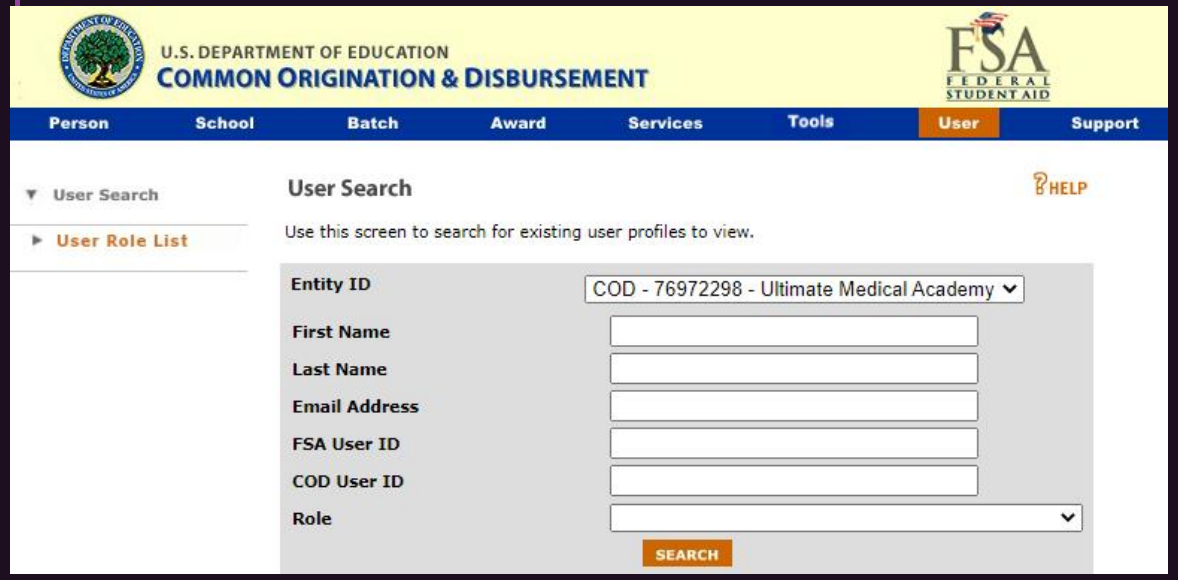
R2T4 Training

- R2T4 Information
- School Calendar Profiles
- Institutional Charges Profiles
- R2T4 Calculator

R2T4 Lump Sum Reporting

Document Center

- Dashboard
- Upload Document
- Document Search



User Tab

- User Search
- User Role List

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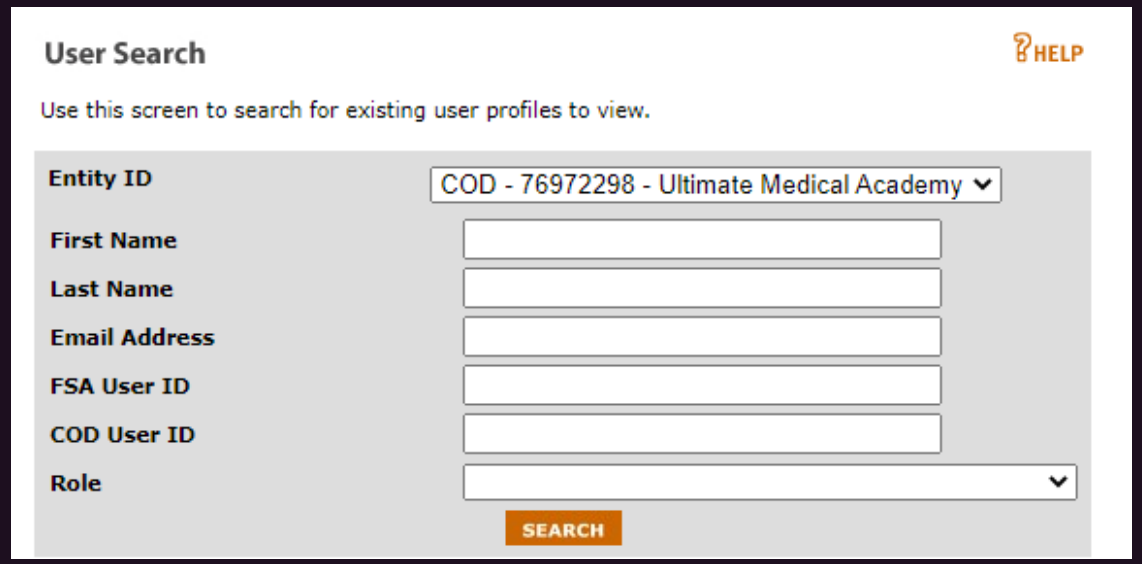
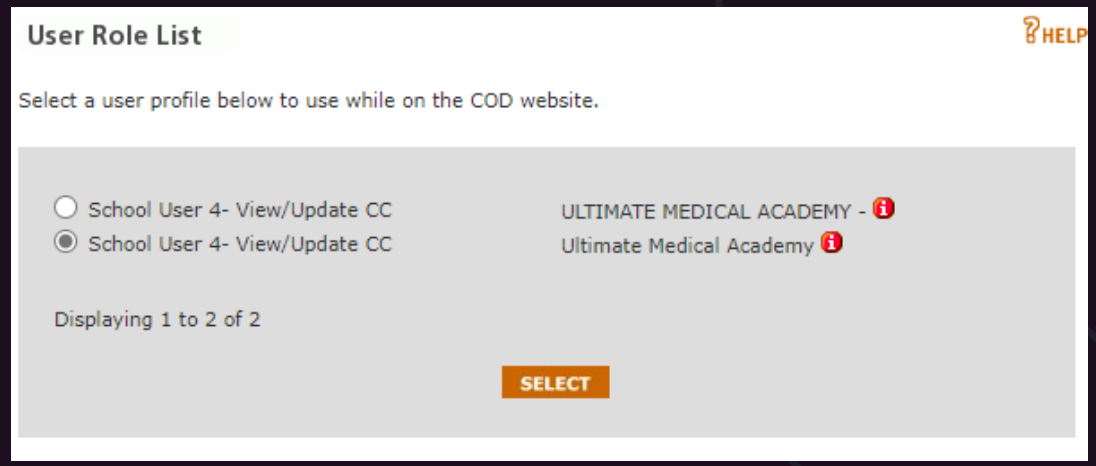
User Search



User Role List



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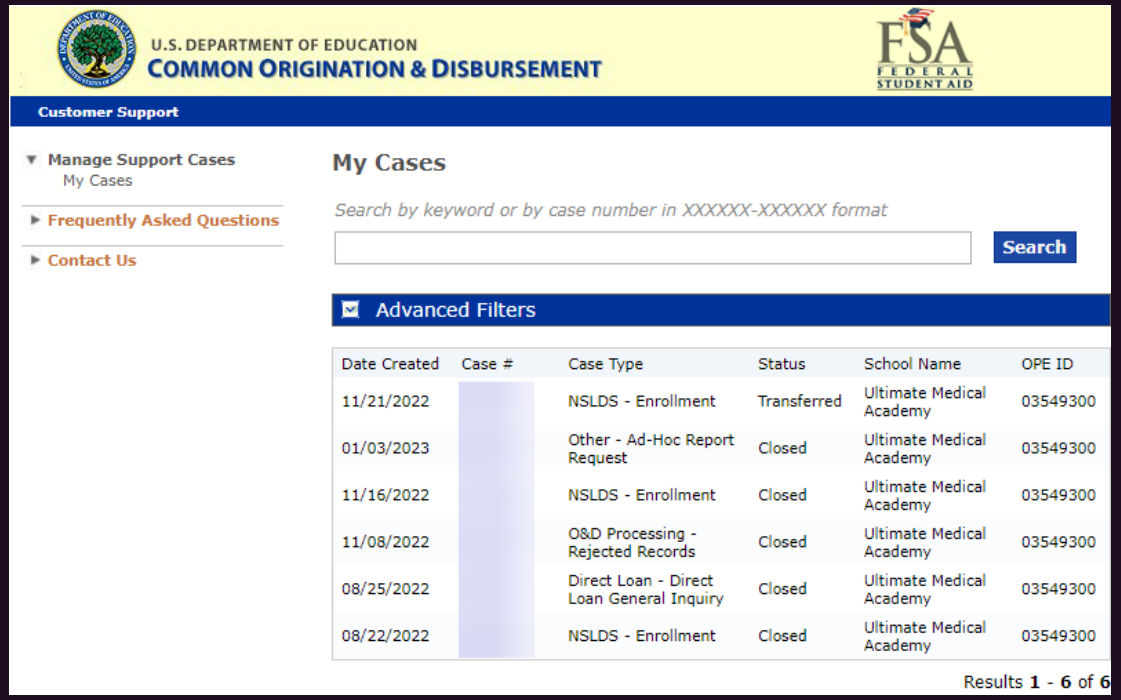
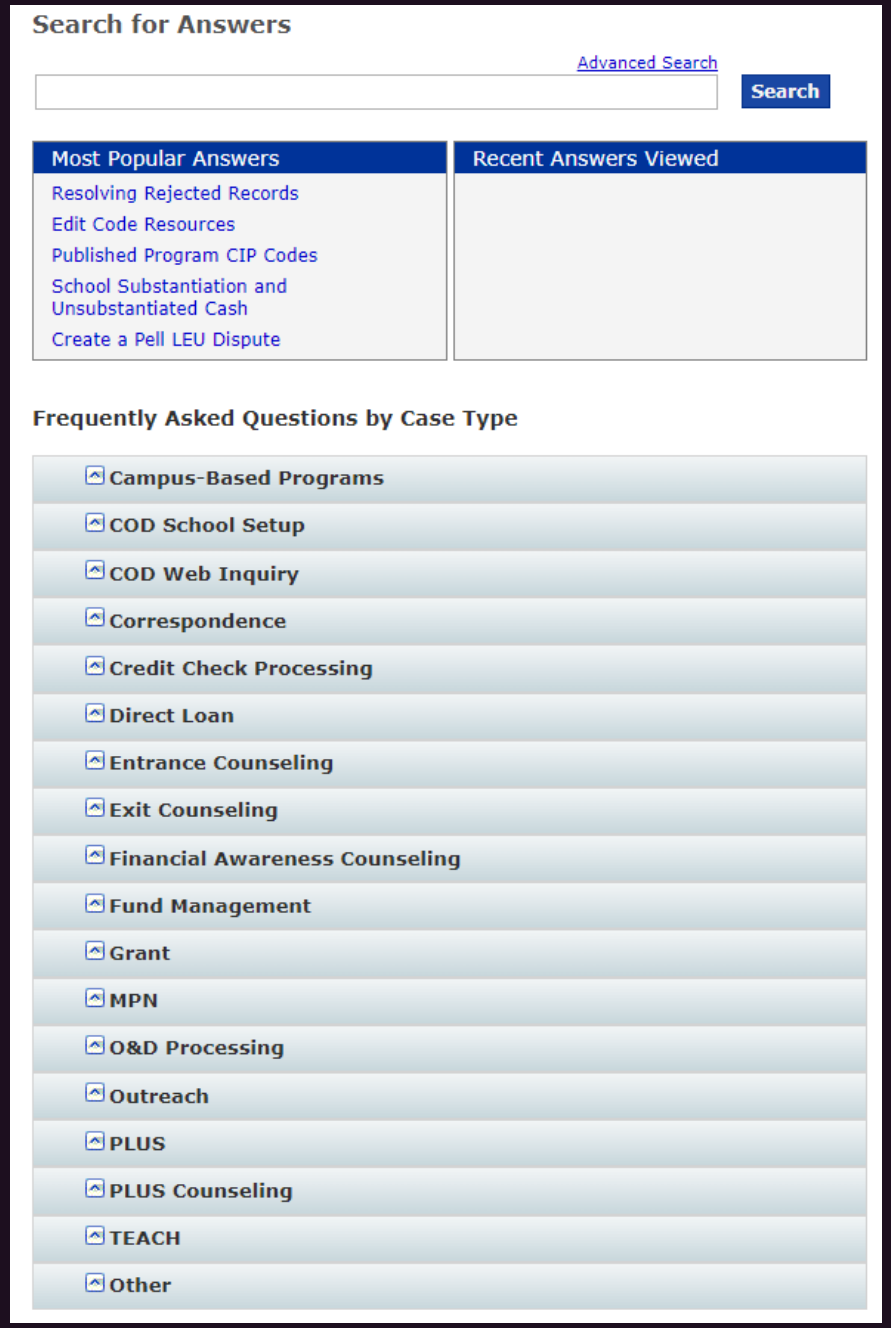


Support Tab

- Manage Support Cases
- Frequently Asked Questions
- Contact Us

Frequently Asked Questions



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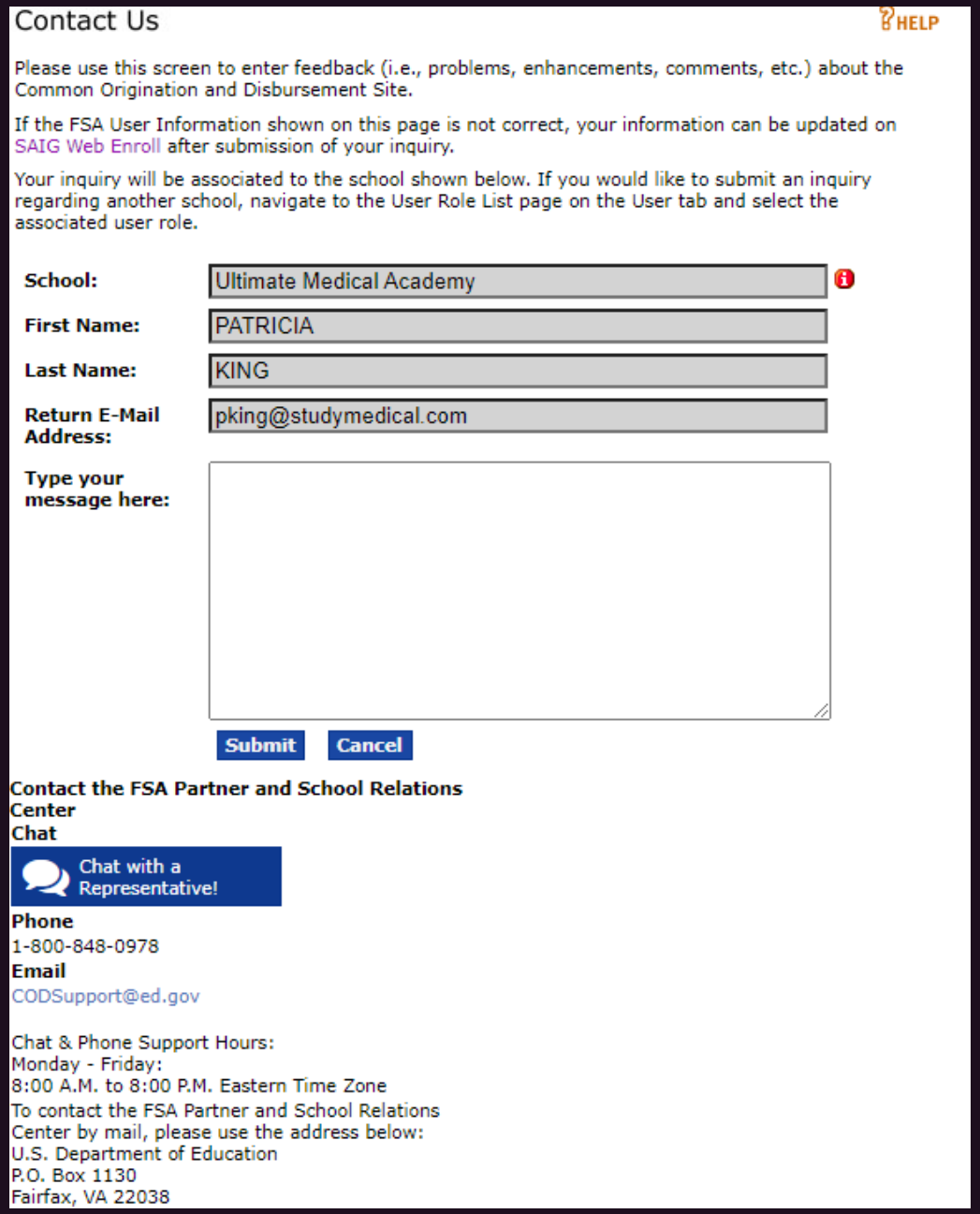
Contact Us



Contact Us

HELP

Please use this screen to enter feedback (i.e., problems, enhancements, comments, etc.) about the Common Origination and Disbursement Site.

If the FSA User Information shown on this page is not correct, your information can be updated on SAIG Web Enroll after submission of your inquiry.

Your inquiry will be associated to the school shown below. If you would like to submit an inquiry regarding another school, navigate to the User Role List page on the User tab and select the associated user role.

School: Ultimate Medical Academy

First Name: PATRICIA

Last Name: KING

Return E-Mail Address: pking@studymedical.com

Type your message here:

Submit Cancel

Contact the FSA Partner and School Relations Center

Chat

Chat with a Representative!

Phone

1-800-848-0978

Email

CODSupport@ed.gov

Chat & Phone Support Hours:
Monday - Friday:
8:00 A.M. to 8:00 P.M. Eastern Time Zone

To contact the FSA Partner and School Relations Center by mail, please use the address below:
U.S. Department of Education
P.O. Box 1130
Fairfax, VA 22038

COD Technical Reference

2022-23 COD Technical Reference URL:

https://fsapartners.ed.gov/knowledge-center/library/system-technical-references/2021-12-06/2022-2023-cod-technical-reference-final-june-2022-update

- Volume 2: Common Record Technical Reference
  - Section 1—Implementation Guide
  - Section 3—Common Record Layout
  - Section 4--Edits
- Volume 6: Appendices
  - Section 7—COD Reports

Online Training

Fsatraining.ed.gov

Questions?

Contact Information

Patricia King
Ultimate Medical Academy
pking@ultimatemedical.edu

FASFAA Disclaimer

Members of the Association recognize that one of the purposes of the Association is to provide training and informational services to its members through training conferences and periodic written material. While the Association shall utilize its best efforts to provide its members with the most current information available, there can be no assurances or warranty that its interpretation of any rule, regulation or statue will be in conformance with any present or future interpretation of such rule, regulation or statute by any appropriate governmental authority. Accordingly, each member shall hold the Association harmless from any claims, damages, or liability resulting from such member's use of any information, data, or interpretations as provided to such members by the Association.