



**FASFAA Executive Board Minutes  
Conference Call  
January 14, 2020**

The FASFAA Executive Board met on Friday, January 14, 2020 via conference call.

**Call to Order**

President Barkowitz called the meeting to order at 2:05 PM.

**Roll Call**

Voting	Present	Position	Last Name	First Name
V	Y	President	Barkowitz	Daniel
V	Y	President-Elect & Nominations	Lovett	Dameion
V	Y	Immediate Past President & Fiscal Concerns	Alexander	David
V	N	Vice President of Training	Bailey	Nadine
V	Y	Secretary	Cun	Jenny
V	Y	Treasurer	Conrad	Katie
V	Y	Treasurer-Elect	Brzozowski	Eileen
V	Y	Region I Representative	Gore	Shana
V	Y	Region II Representative	Crowley	Nichole
V	N	Region III Representative	Troche	Abigail
V	N	Region IV Representative	Gross	Kylie
V	Y	Region V Representative	Ly	Jessica
V	Y	Conference Chair / Member at Large	Manselle	Karemah
V	N	Federal and State Legislative Chair / Member at Large	Lent	Kimberly
V	Y	Global Issues / Member at Large	Harrison	Trey
V	N	Vendor/Sponsorship Coordinator / Member at Large	Dickerson	Laura
V	Y	Site Selection/Event Coordinator / Member at Large	Daniels	Jeff
NV	Y	OSFA Liaison	Standley	Louanne



NV	N	Volunteer Coordinator	Mwango	Kamia
NV	N	Electronic Services	McMahon	Jerry
NV	Y	Communication / Outreach / Special Initiatives	Alfaro	Vanesa
NV	N	Financial Literacy / Early Awareness	Cordero	Ilia
NV	N	Newsletter	Durden	Chansone
NV	Y	Membership Chair (Local Arrangements)	Evans	Suzanne
NV	N	Scholarship / Charity Chair	King	Merrian
NV	N	25+ Year Member Liaison / Leadership Development	Kolb	Donna
NV	Y	Webinars	Kruger	Wayne
NV	Y	Private College (For Profit / Not-for-Profit) Liaison	McCrary	Kevin
NV	Y	Graduate/Professional	Shimp	Sandy
NV	N	Vocational -Technical / Clock Hour	Wright	Teriann
NV	Y	Bookkeeper	Francis	Gwyn

Board Members unable to attend: Bailey, Troche, Gross, Lent, Dickerson, Mwango, McMahon, Cordero, Durden, King, Kolb, and Wright.

**\*51% of voting members need to be present to meet quorum.**

A quorum for voting was met with 12/17 Voting members present (71%). There were 18/30 members of the Executive Board present (plus bookkeeper). Late: Past President Anderson, Grad/Prof Chair Shimp

**Purpose: Approval of November 2019 Meeting Minutes**

- Changes: Jeff Daniels was present, Correction to “FASFAA” under Conference Committee Update – Conference Theme, Date correction under Conference Committee Update – Call for Proposals to Dec. 6, 2019, FASFAA theme.
- President Barkowitz declared the minutes passed by acclamation.
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- **\*828 members, 193 new members**



### **Purpose: Training Committee Update**

#### **Purpose:** New and Intermediate Aid Officer

- As of 1/14/20, there were 43 registrants which is the highest total of registrants in recorded history. There 50/50 split between new and intermediate officers. There is a good mix of attendees and presenters. There will be a debrief at Feb. board meeting.

#### **Purpose:** Webinars

- Graduate & Professional Webinar coming up with David Bartnicki presenting. This will be open to all of membership.
- Suggestions for webinars: Pre-con, Lender list pro & cons, best practices, OSFA, hot topics in HR, drop/withdrawal R2T4, collaboration with registrar

#### **Purpose:** Director's Summit

- Statewide Directors of Fin. Aid summit is a free event and there are currently 46 registrants.
- Other groups of Directors will have their meetings around the summit right after Feb. board meeting: ICUP, SUS, COFAD
- Partners participation limited to highest level of sponsorship platinum table and join event

#### **Purpose:** Regional Workshops

- Region 1 workshop not finalized. Looking at Panama City.

### **Purpose: Technology Update – Memberclicks Conversion**

- There is a delay in the timeline for full conversion (original go-live date was Jan. 16). Currently cannot create registration for events that take payment. FASFAA will no longer use PayPal. Payscape account is setup.

### **Purpose:** Financial Report

#### **Purpose:** Budget to Actual

- Profit & Loss Budget vs. Actual – new aid officer workshop numbers are lower than actual due to recent registrations.



**Purpose:** Review of Investments

- President Barkowitz in touch with UBS and investments are doing okay.

**Purpose:** Review of IRS Penalty

- No longer assessed penalty for late filing.

**Purpose:** Current Audit Planning and Proposals

- President Barkowitz received two quotes for auditing
  - Fontana CPAs located in St. Petersburg, FL
    - \$6900 for FY 2019. Calculated per hour but will not exceed \$6900. Suggested by accountant Hursey.
  - Blankenship CPA Group based in Tennessee
    - \$5500. Calculated per hour not to exceed \$5500.
- There was discussion about the frequency of audits and the historical background. President Barkowitz and Treasurer Conrad will have a detailed conversation regarding the two proposed firms.

**Purpose:** Conference Committee Update

**Purpose:** Sponsorship Update

- As 1/7/20 there are 17 partners committed with 15 paid in full with a total of \$35,350 There are a few pending checks, and the possibility of 10 remaining partners

**Purpose:** Conference Agenda Planning

- Tentative agenda is created. There will be a Lunch & Learn on Wednesday. OIG will be the closing session.
- St. Francis Homeless Youth Center is the conference charity and we will be collecting items for personal care kits.

**Purpose:** Registration Planning

- Registration is contingent on Memberclicks conversion

**Purpose:** Board Meeting Planning for February

- On Feb. 24, Conference committee meeting will be from 11am-1pm. Executive Board meeting till be from 1pm-5pm.



- On Feb. 25, board meeting resumes from 8am-11am. Directors of Financial Aid will be from 11am-5pm
- Treasurer Conrad suggested to compare the cost benefit of renting a vehicle versus driving your own vehicle.

**Purpose: Strategic Plan Initiative and Past Presidents Council**

- Past-President Alexander tasked with strategic plan. He did outreach for strategic plan consultation with Stephen Hundley, Ph.D., Senior Advisor to the Chancellor, Planning and Institutional Improvement, IUPUI

**Purpose: Nominations Update**

- President-Elect Lovett stated there is a full slate of candidates that will be ready at February meeting.

**Purpose: Other Business**

**Purpose:** Slack - CampusLogic

- CampusLogic has a free Slack channel that is a nationwide financial aid conversation. They have invited FASFAA to partner on a channel. There was discussion with concerns about concern about CampusLogic advertising, access to participants' contact info. Further discussion was tabled for February meeting.

**3:34 P.M.**

**Adjourn**

**Adjournment of Meeting**

With no further business to discuss, President Barkowitz declared the meeting adjourned at 3:34 PM.

Respectfully submitted by,  
Jenny Cun  
FASFAA Secretary