



FASFAA Executive Board Minutes

January 19, 2022

1:00 pm – 5:00 pm

The FASFAA Executive Board met at Embassy Suites, Lake Buena Vista, Orlando, on Wednesday, January 19, 2022, from 1:00 – 5:00 pm.

Call to Order

President Katie Conrad called the meeting to order at 1:19 pm on Wednesday, January 19, 2022.

	Voting	Present	Position	Last Name	First Name
1	V	Y	President	Conrad	Katie
2	V	Y	President-Elect & Nominations	Bailey	Nadine
3	V	Y	Immediate Past President & Fiscal Concerns	Lovett	Dameion
4	V	Y	Vice President of Training	Hatcher	Kris
5	V	Y	Secretary	Ambridge	Susan
6	V	Y	Treasurer	Brzozowski	Eileen
7	V	Y	Treasurer-Elect	Moat	Tracy
8	V	N	Region I Representative	Rozborski	Joanne
9	V	Y	Region II Representative	Hammond	Chas
10	V	Y	Region III Representative	Parrales	Angelica
11	V	Y	Region IV Representative	Gloster	Kimberly
12	V	Y	Region V Representative	Miles	Marissa
13	V	Y	Conference Chair/ Member at Large	Martin	Tamika
14	V	N	Federal and State Legislative Chair/ Member at Large	Dirghalli	Jacob
15	V	Y	Business Partners Advisory Council Chair/Member at Large	Ayers	Bill
16	V	Y	Vendor/Sponsorship Coordinator/ Member at Large	Dickerson	Laura
17	V	Y	Site Selection/Event Coordinator/ Member at Large	Molinares	Irma
18	NV	Y	Electronic Services	Schworn	Edward
19	NV	Y	Early Awareness/ Outreach/ Financial Literacy Chair	Hunter	Will

20	NV	Y	Membership Chair/Volunteer Coordinator	Chavers	Kristina
21	NV	Y	Scholarship / Charity Chair	Welch	Pamela
22	NV	Y	Grad/Professional Private/For Profit/Non-Profit)	Robinson	Rachel
23	NV	N	Vocational -Technical / Clock Hour	Randolph	Tiffany
24	NV	Y	OSFA Outreach Liaison/Newsletter	Hernandez	Pedro/Pete
25	NV	Y	OSFA State Grants and Scholarship Liaison	Campbell	Parker
26	NV	Y	Parliamentarian/Historian/Special Projects	Kruger	Wayne
27	NV	Y	Private Schools Liaison	Booker	Steve
28	NV	N	Global Issues/Member at Large	Vacant	Vacant

A quorum for voting was met with 15/17 voting members present (88%). There were 20/28 members of the Executive Board present.

Board Members Unable to Attend: Joanne Rozborski, Jacob Dirghalli, Tiffany Randolph

Attended via Zoom: Chas Hammond, Kimberly Gloster, Marissa Miles, Pamela Welch, Rachel Robinson

Guests: N/A

Leaving Early: Kimberly Gloster, Parker Campbell, Pedro Hernandez, Chas Hammond, Marissa Miles

Approval of Prior Meeting Minutes

President Conrad declared the minutes from the November 18 and 29, 2021, Executive Board meeting passed with edits by acclamation.

Financial Statement Review, Eileen Brzowski:

- Eileen discussed that there is money in the checking account right now. The Fiscal Concerns Committee will determine what account to move the funds to. Membership is approximately at \$22,000, with the goal of \$26,000. However, the numbers are expected to increase as the conference time approaches.
- The final numbers from the New Aid and Intermediate Workshop and January Executive Board meeting are expected to be in next week. Currently, it appears to be doing better than the break-even amounts so far.
- UBS has cancelled the last meeting, and another is expected soon.
- The QuickBooks updates are still going forward
- The tax returns have been submitted online

Other Business

- **Motion to postpone dues increase being submitted to membership to spring of 2023 made by Kris Hatcher.**

- Second: Chas Hammond
- Discussion: The Board discussed options to determine if the membership increase should be postponed due to the current situation of the pandemic and economy. A previous Board had approved putting forth the increase before the pandemic. There had been no current conversations regarding the increase due to the pandemic. Discussions on putting multiple options and other ideas before the Board vote.
- Motion to approve has failed by Executive Board vote of 13 no and 2 yes.
- Vote of no: President Conrad, Nadine, Dameion, Susan, Eileen, Tracy, Angelica, Kimberly, Marissa, Tamika, Bill, Laura, Irma
- Vote of yes: Kris and Chas
- The rate increase will go on the ballot to membership 30-days before the conference. President Conrad will work on the verbiage that will be on the ballot with the Fiscal Concerns Committee. Eileen shared the verbiage on the annual review per the Policy and Procedures
- President Conrad will send an email to the Executive Board with the verbiage for edits, suggestions, and approval before it is sent to membership

Officer/Committee Updates

- President, Katie Conrad: Report as submitted with following updates. Request for Executive Board to review respective sections of the Policies and Procedures that pertain to each Board member's positions.
- President-Elect, Nadine Bailey: Report as submitted with following updates. President-Elect Bailey is seeing nominations for the positions that will be open for the 2022-2023 position. President-Elect Bailey is also attending the upcoming SASFAA conference.
- Past President & Fiscal Concerns, Dameion Lovett: Report as submitted.
- Vice President of Training, Kris Hatcher: Report as submitted with following updates. In discussions with Edward Schworn regarding online registration forms. Directors Summit will be virtual, and more information will be shared when final. In person region events are coming up. Seeking volunteers for presentations at the upcoming conference. Discussed further the numbers of registrants as submitted under Accomplishments in Executive Board Report:
 - 104 August Webinar (GEN-21-05) registrations.
 - 155 Clock -Hour Workshop registrations.
 - 64 October Webinar (SAP) registrations.
 - 153 All-Region Workshop (Virtual) registrations.
 - 99 November Webinar (NEGREG) registrations.
 - 37 December Webinar (COVID) registrations.
 - 17 NAIOWorkshop registrations.
- Secretary, Susan Ambridge: Report is as submitted, no updates.
- Treasurer, Eileen Brzozowski: Report as submitted, no updates.
- Treasurer-Elect, Tracy Moat: Report is as submitted, no updates.

- Region I Representative, Joanne Rozborski: No report submitted. No updates.
- Region II Representative, Chas Hammond: Report as submitted with the following updates. Assisting with in person event for April.
- Region III Representative, Angelica Parrales: Report as submitted with the following updates. Edit to Executive Board report, assisted with the FASFAA event last semester. Has sent a “save the date” for March 4 region workshop. Angelica is also seeking volunteers for the workshop in March.
- Region IV Representative, Kimberly Gloster: Report as submitted, no updates.
- Region V Representative, Marissa Miles: Report as submitted.
- Conference Chair/Member at Large, Tamika Martin: Report as submitted. Continuing to work on Conference Committee for May Conference.
- Federal & State Legislative Chair/Member at Large, Jacob Dirghalli: Report as submitted. Kris Hatcher shared on behalf of Jacob that they are working on something for legislative for Tallahassee for March, more information will be shared when available. Kris also discussed with President Conrad ideas for the upcoming 50th anniversary of FSAG ideas.
- Business Partners Advisory Council Chair/Member at Large, Bill Ayers: Report as submitted with following updates. Discussed professional development ideas, Lunch and Learn for conference. Also discussed different business partner ideas.
- Vendor/Sponsorship Chair/Member at Large, Laura Dickerson: Report as submitted with updates. Discussed ideas for conference for business partners, such as Business Partner Passports for example to encourage more engagement. Working with Tamika on Lunch and Learn ideas for the conference. Also discussed engaging business partners to participate in Bingo Night at the conference.
- Site Selection Chair/Member at Large, Irma Molinares: No Board Report submitted. Irma shared those negotiations are still ongoing with hotel for the May conference. Irma is working with President Conrad and Tamika on the Conference Committee. Irma also shared that she is working with President-Elect Bailey on the 2023 conference.
- Electronic Services Chair, Edward Schworn: Report as submitted with following updates. Shared that monthly webinar are going well. Seeking volunteers for committee elections and requests anyone who has any to reach out to he and President Conrad.
- Early Awareness/Outreach/Financial Literacy Chair, Will Hunter: Report as submitted with following edit, Correct date for FCAN College 101 should be February 10.
- Membership Chair/Volunteer Coordinator, Kristina Chavers: Report as submitted with following updates. There have been no new volunteer submissions.
- Scholarship/Charity Chair, Pamela Welch: Report as submitted with following updates. The charity for the conference, Youth Crisis Center, will be opening and closing at the May conference. Pamela shared donations for the charity will be needed and a list will be posted to the website soon.
- Graduate/Professional Chair, Rachel Robinson: No report submitted and no updates.

- Vocational/Technical/Clock Hour Chair, Tiffany Randolph: No report submitted and no updates.
- OSFA Outreach Liaison & Newsletter Editor, Pedro Hernandez: Report as submitted, no updates.
- OSFA State Grants and Scholarships Liaison, Parker Campbell: Report as submitted. Discussed emails for scholarships/dual enroll still underway with anticipated dates to roll out in mid-February as the report deadline is in March. Discussed FSAG 50th anniversary ideas and may be able to research history of FSAG.
- Parliamentarian and Special Projects, Wayne Kruger: No report submitted and no updates
- Private Schools Liaison, Steve Booker: Report as submitted. Also, will be presenting in an event this week.
- Global Issues Chair, TBD

Adjournment of Meeting

With no further business to discuss, President Conrad declared the meeting adjourned at 4:48 pm.

**FASFAA Executive Board Minutes
January 20, 2022
9:00 am – 11:45 am**

The FASFAA Executive Board met at Embassy Suites, Lake Buena Vista, Orlando, on Wednesday, January 20, 2022, from 9:00 am to 11:45 am.

Call to Order

President Katie Conrad called the meeting to order at 9:10 am on Thursday, January 20, 2022.

	Voting	Present	Position	Last Name	First Name
1	V	Y	President	Conrad	Katie
2	V	Y	President-Elect & Nominations	Bailey	Nadine
3	V	Y	Immediate Past President & Fiscal Concerns	Lovett	Dameion
4	V	Y	Vice President of Training	Hatcher	Kris
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26	NV	Y	Parliamentarian/Historian/Special Projects	Kruger	Wayne
27	NV	Y	Private Schools Liaison	Booker	Steve
28	NV	N	Global Issues/Member at Large	Wilcox	Ivy

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Board Members Unable to Attend: Joanne Rozborski, Jacob Dirghalli, Tiffany Randolph, Chas Hammond, Kimberly Gloster, Marissa Miles

Attended via Zoom: Pamela Welch, Rachel Robinson, Steve Booker

Guests: N/A

Leaving Early: N/A

Other Business

- a. President Conrad expressed a need for volunteers to help with the workshop and to present.

- b. President Conrad shared that the FCAN Summit is looking for a partnership with FASFAA for the May 10 and 11 summit. There would be no cost for FASFAA to be recognized at the event.

Adjournment of Meeting

With no further business to discuss, President Conrad declared the meeting adjourned at 12:24 pm.

Respectfully submitted by,
Susan Ambridge
FASFAA Secretary

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